Inventory & Condition Form

Property: Towers at Wyncote

Units: 414-2

Toilet Fixtures:

Replace Fixtures 3.5 gallons or greater

Comment: rep

Lindy Credit Card App

Subject:- Lindy Credit Card App - New Items , Email dt:- 2nd feb, 2019

Status Relatted:

1. Can the vendor codes automatically be sorted daily? When we add a new credit card or vendor code, the vendor code gets put at the bottom of the list.

2. Give ability to mark a vendor code as "Inactive" in the backend. Once a vendor code is marked "inactive" in the backend, it will not be visible in the app Vendor Code listing. The Inactive vendor code will still be visible in the app.

3. Can user, tdwatson, have the ability to add and remove vendor codes?.

4. We need to relook at who gets each user's credit card receipt email. Could you please give me a list of all users and their user type? Currently, only property managers receipts get emailed to their supervisor. I can explain this better in person.

5. We also want a "reviewed button" in the confirmation email. Once the User clicks on this button, he gets redirected to our application. Once he does login, he will see only a page that says "Confirm the message has been reviewed". The User can then check-off. We will then maintain a history of all the receipts that have been reviewed and by who.

6. Users in the app should have the ability to delete entered receipts that only they made.

Use dye to check leak, adjust or change flapper, Fluid Master

Supply Lines/Replace Plastic Lines

Sink Faucets:

Leaks

Change Washers

Seats

Faucet

Include clean/replace aerator

Pop up mechanism

Tub and Shower:

Leaks

Comment: leaks

Change Washers

Seats

Faucet

Refill container with water in dryer lint trap

New/Old Shower Diverters

Inspection:

Smoke Detector

Unauthorized Residents

Check Anti-tip for ranges are installed

Check Battery

Cleanliness

Electronic Locks

Unauthorized Pets

Electrical panel

Clean dryer vents/check water

Check for gaps in windows - closing securely

Check thermostat control

Install pan under hot water heater

Change air conditioning filters/Kitchen/Bath Vents

Check self closing door

Check water filled in dryer vent

heck grease on auto out/Installed

Water Alarm-Hot Water Heater/AC Closet

GFI on porches

Appliances:

Washer/Dryer

Dishwasher

Microwave

Range

Refrigerator