



Access Needed

December 6, 2024

All Residents
Enclaves
3900 Gateway Communities
Philadelphia, PA, 19145

FROM: Melissa Verdon, Community Director

RE: Preventive Maintenance Walk Through

Dear Resident,

We will be conducting a routine HVAC filter replacement in your apartment on Wednesday, **December 11, 2024**.

The inspection will take place between **9:00 am** and **4:00 pm**.

This is a mandatory inspection and we must be able access your apartment on the above mentioned date. Also please do crate your dog, if you have any in the unit.

Should you have any questions, Please contact our Management office at 215-463-5566.

Yours,

Melissa Verdon

Community Director, Enclaves

Call office 215-463-5566, email

gatewayenclavesmanager@lindyproperty.com

