



Access Needed

November 29, 2021

All Residents
Gateway Enclave
3900 Gateway Communities
Philadelphia, PA, 19145

FROM: Marva Brown, Property Manager

RE: Preventive Maintenance Walk Through

Dear Resident,

We will be conducting a routine inspection of your HVAC system and changing the filter between **Tuesday, November 30, 2021** and Thursday, December 2nd.

The inspection will take place between **Tuesday, 11/30** and **Thursday, 12/02**. The schedule is listed below.

Buildings 3900-3902 to 3920-3922 -- Tuesday, 11/30/21

Buildings 3924-3926 to 3944-3948 -- Wednesday, 12/01/21

Buildings 3952-3954 to 3968-3970 -- Thursday, 12/02/21

This is a mandatory inspection and we must be able access your apartment on the above mentioned date. Also please do crate your dog, if you have any in the unit.

Should you have any questions, Please contact our Management office at 215-463-5566.

Yours,

Marva Brown

Property Manager, Gateway Enclave

Call office 267-400-6526, email

gatewayenclavesmanager@lindyproperty.com