



## **Access Needed**

July 6, 2021

All Residents  
Gateway Enclave  
3900 Gateway Communities  
Philadelphia, PA, 19145

FROM: Marva Brown, Property Manager

**RE: Preventive Maintenance Walk Through**

Dear Resident,

We will be conducting a routine inspection of your apartment on **Thursday, July 8, 2021**. The inspection will take place between **9:00 am** and **5:00 pm**.

We will be checking for things such as:

1. Unreported maintenance issues
2. Damage to the property
3. Smoke detectors - installed or missing?
4. Carpet assessment
5. Cleanliness of the apartment
6. HVAC Filters-will be replaced

This is a mandatory inspection and we must be able access your apartment on the above mentioned date. Also please do crate your dog, if you have any in the unit.

Should you have any questions, Please contact our Management office at 215-463-5566.

Yours,

**Marva Brown**

Property Manager, Gateway Enclave

Call office 267-400-6526, email

[gatewayenclavesmanager@lindyproperty.com](mailto:gatewayenclavesmanager@lindyproperty.com)