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[gatewayenclavesmanager@lindyproperty.com](mailto:gatewayenclavesmanager@lindyproperty.com)



### **Access Needed**

February 12, 2019

Dear Residents of 3700 Gateway Drive  
Gateway Towers  
3700 Gateway Dr Apt. B102  
Philadelphia, PA, 19145

FROM: John Samuel, Property Manager

### **RE: Preventive Maintenance Walk Through**

Dear Resident,

We are unable to do the unit inspection scheduled for today Feb 12, 2019 due to weather and shortage of staff.

We will be conducting a routine inspection of your apartment on **Thursday February 14, 2019.**

The inspection will take place between **9:02 am** and **5:00 pm.**

We will be checking for things such as:

1. Unreported maintenance issues
2. Damage to the property
3. Smoke detectors - installed or missing?
4. Carpet assessment
5. Cleanliness of the apartment

This is a mandatory inspection and we must be able access your apartment on the above mentioned date. Also please do crate your dog, if you have any in the unit.

Should you have any questions, Please contact our Management office at 215-463-5566.

Yours,

**John Samuel**

Property Manager, Gateway Towers

email [gatewayenclavesmanager@lindyproperty.com](mailto:gatewayenclavesmanager@lindyproperty.com)