



Access Needed

February 6, 2018

Gateway Enclave

Inc.

111 Elwyn Rd. Purchasing Suite 310 , Elwyn, PA

FROM: John Samuel, Property Manager

RE: Preventive Maintenance Walk Through

Dear Resident,

We were suppose to do a Unit Inspection 3 weeks back, but due to the weather, we were unable to do so. We will be conducting a routine inspection of your apartment on **Thursday February 8, 2018.**

The inspection will take place between **9:00 am** and **5:00 pm.**

We will be checking for things such as:

1. Unreported maintenance issues
2. Damage to the property
3. Smoke detectors - installed or missing?
4. Carpet assessment
5. Cleanliness of the apartment

This is a mandatory inspection and we must be able access your apartment on the above mentioned date. Also please do crate your dog, if you have any in the unit.

Should you have any questions, Please contact our Management office at 215-463-5566.

Yours,

John Samuel

Property Manager, Gateway Enclave

email gatewayenclavesmanager@lindyproperty.com

Please respond to this return email:

gatewayenclavesmanager@lindyproperty.com