



-You Are On Notice-

December 12, 2020

Sean Harrington
Gateway Towers
3800 Gateway Drive Apt 309
Philadelphia, PA, 19145

FROM: Marva Brown, Property Manager

RE: Hallway Damage

We have received a report from Maintenance of damage to carpet in the stairwell in which your under aged son was witnessed smoking and dropping ashes on the carpet. In addition to your responsibility for following all Lease rules, it is important to remember that you are also responsible for the action of other occupants of your unit, including children and guests.

Damage caused to a common area of Gateway Towers is a direct violation of your Lease Contract, "Prohibited Conduct." We will be assessing a fine if any damages occurred due to this incident and will notify you of any charges incurred by the property.

If you have any questions please feel free to contact the Management Office at 215-463-5566. Thank you for your cooperation.

Yours,

Marva Brown

Property Manager, Gateway Towers

Call office 215-888-6344, email

gatewayenclavesmanager@lindyproperty.com