



-You Are On Notice-

September 10, 2022

FROM: Natalie Dixon, Community Director

RE: Leaving Trash in Hallway

We have received a report from Maintenance that you have been leaving trash in the hallway. You are not permitted to leave trash in the in the hallway as it not only causes odors but also causes infestation. Per your Lease Contract, "Prohibited Conduct," we are requesting that steps be taken to properly dispose of your trash.

The trash/trash can cannot be left in the hallway if its not taken by trash butler by 8 am. Trash cans must be brought back into your home by 9 am daily. If trash butler doesn't take the trash then you must take it out to the dumpster or back into the home for the next pick up. Your rental account will be charged lease violation of \$25.00. Do you need a trash can? I noticed that there was just a trash bag sitting in the hallway. Trash Butler will not pick up bags that are not in a can.

If you have any questions, please feel free to contact the Management Office at . Thank you for your cooperation.

Yours,

Natalie Dixon

Community Director,

Call office 267-249-3779,

