



-You Are On Notice-

July 13, 2018

FROM: John Samuel, Property Manager

RE: Marijuana Odor

We have received a report from a resident regarding the use of illegal substances and the marijuana odor coming from your apartment. We have also received complaints of loud music during the late evening and early morning hours. Residents on your hall have been instructed to contact the Philadelphia Police Department if they have any concerns about this matter.

This use of marijuana and other illegal substances is a direct violation of your Lease Contract, per "What Resident Agrees to - Drugs." In addition to your responsibility for following all Lease rules, it is important to remember that you are also responsible for the action of other occupants of your unit, including children, and guests. This letter serves as notice that should we receive any further complaints, we will be forced to take further action up to and including possible termination and/or non-renewal of your lease. We may also commence legal action in accordance with the violation.

If you have any questions, feel free to contact the Management Office at 215-463-5566. Thank you for your cooperation.

Yours,

John Samuel

Property Manager,