



-You Are On Notice-

February 16, 2023

FROM: Leonela Torres, Assistant Community Director

RE: Leaving Trash in Hallway

We have received a report that you have been leaving your trash can in the hallway. You are not permitted to leave your trash can in the in the hallway as it not only causes odors but also causes infestation. Per your Lease Contract, "Prohibited Conduct," we are requesting that steps be taken to properly dispose of your trash.

If you have any questions, please feel free to contact the Management Office at . Thank you for your cooperation.

The trash/trash can cannot be left in the hallway if it's not taken by trash butler by 8 am. Trash cans must be brought back into your home by 9 am daily. If trash butler doesn't take the trash then you must take it out to the dumpster or back into the home for the next pick up. Your rental account will be charged lease violation of \$25.00.

Yours,

Leonela Torres

Assistant Community Director,

