



**-You Are On Notice-**

February 9, 2023

FROM: Leonela Torres, Assistant Community Director

**RE: Pet Lacks Paperwork**

We have received a report that you have a pet living in your apartment. While we do allow pets, you do not have an appropriate Addendum signed for this one. This letter serves as a notice that one of the two following options must take place within : (1) You must come to the Management office to sign an Addendum describing the ownership of the pet and submit an appropriate pet deposit; or (2) the pet must be removed from the property within days.

We are requesting that you stop by the Management Office to pick up the Addendum.

If you have any questions, please feel free to contact the Management Office at . Thank you for your cooperation.

Yours,

**Leonela Torres**

Assistant Community Director,

