

## **DELIVERED UNDER DOOR**

## -You Are On Notice-

May 9, 2022

Tatyana Rollins 7400 Roosevelt 7400 Roosevelt Blvd Apt A309 Philadelphia, PA, 19152

FROM: Nancy Benner, Community Director

**RE:** Unauthorized Occupant

We have received a report from a witness that you have an unauthorized occupant living in your apartment. Nicholas Fleming

This occupant is not on your lease. Unauthorized occupants are not allowed per your Lease Contract, In order for him to become an authorized occupant, he must be added to your Lease Contract, or must vacate the premises. Please stop by the Leasing Center within 3 Days to complete the necessary paperwork.

Be aware that this unauthorized occupant may not use any of your access devices and may not attempt to use any of our amenities. In addition to your responsibility for following all Lease rules, it is important to remember that you are also responsible for the action of other occupants of your unit, including children, and guests.

Please stop by the Leasing Center within 3 days to complete the necessary paperwork. If you have any questions, please feel free to contact the Management Office at 215-333-6400. Thank you for your cooperation.

Yours,

## **Nancy Benner**

Community Director, 7400 Roosevelt
Call office 215-669-8922, email 7400Rooseveltmanager@lindyproperty.com