



-You Are On Notice-

September 23, 2022

Tasha Wilson
York House (South)

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FROM: Laura Reed, Community Director

RE: Unauthorized Occupant

We have received a report that you have an unauthorized occupant living in your apartment. Kenneth Paramor

This occupant is not on your lease. Unauthorized occupants are not allowed per your Lease Contract, In order for him to become an authorized occupant, he must be added to your Lease Contract, or must vacate the premises. Please stop by the Leasing Center within 4 days to complete the necessary paperwork. He will need to provide picture ID, proof of income-bank statements for the most current 3 months and provide personal information to enable us to run a credit and criminal background check.

Be aware that this unauthorized occupant may not use any of your access devices and may not attempt to use any of our amenities. We can disable the fob if the unauthorized occupant is using it. The fobs are only for residents of York House South. In addition to your responsibility for following all Lease rules, it is important to remember that you are also

responsible for the action of other occupants of your unit, including children, and guests.

Please stop by the Leasing Center within Monday September 19th to complete the necessary paperwork. If you have any questions, please feel free to contact the Management Office at 215-329-3595. Thank you for your cooperation.

Yours,

Laura Reed

Community Director, York House (South)

Call office 267-972-6188, email yorkhouseolneymanager@lindyproperty.com