



**-You Are On Notice-**

February 12, 2021

Steven Jean-Louis and Steven Jean-Louis  
Gateway Towers  
3700 Gateway Drive Apt 609  
Philadelphia, PA, 19145

FROM: Marva Brown, Property Manager

**RE: Improper Disposal**

We have received a report that you have not been disposing of your trash properly. You are pushing boxes down the trash chute causing it to become clogged. The trash chute is for 13 gallon trash bags only. Boxes should be folded flat and taken outside and placed into the recycling container or dumpster.

If you have any questions, please feel free to contact the Management Office at 215-463-5566. Thank you for your cooperation.

Yours,

**Marva Brown**

Property Manager, Gateway Towers

Call office 215-888-6344, email

[gatewayenclavesmanager@lindyproperty.com](mailto:gatewayenclavesmanager@lindyproperty.com)