



-2nd Notice-

September 5, 2023

Roberto Aviles
Gateway Towers
3700 Gateway Drive Apt 314
Philadelphia, PA, 19145

FROM: Melissa Verdon, Community Director

RE: Improper Parking

Subject: Notice Regarding Unauthorized Motorcycle Parking

Dear Roberto Aviles,

I hope this message finds you well. We would like to bring to your attention an issue concerning the parking of a motorcycle within the premises of your apartment home.

As per the rules and regulations outlined in our building policies, motorcycle parking within the building is strictly prohibited. This rule is in place to ensure the safety, accessibility, and overall harmony of our community.

Upon inspection, we have identified that there is a motorcycle registered under your name, which has been observed parked within the building premises. We kindly request your cooperation in addressing this matter promptly.

To resolve this situation, we ask that you adhere to the following steps:

1. ****Remove the Motorcycle:**** Please remove the motorcycle from the building premises immediately and park it in accordance with the designated parking areas specified in our building guidelines.

2. ****Review Building Policies:**** Take a moment to review the building policies and regulations regarding parking. You should have received a copy of these policies when you first moved in. If you require another copy or have any questions, please do not hesitate to contact our management office.

3. ****Compliance Moving Forward:**** We appreciate your understanding and cooperation in this matter. To maintain a safe and pleasant living environment for all residents, it is crucial that we all adhere to the established rules.

If there are any extenuating circumstances that prevent you from complying with this notice, please contact our management office at 215.463.5566 or via email at mverdon@comehometolindy.com to discuss your situation further.

We hope to resolve this matter amicably and swiftly. Thank you for your prompt attention to this issue. Your cooperation is greatly appreciated.

Sincerely,

Yours,

Melissa Verdon

Community Director, Gateway Towers

Call office 215-463-5566, email

gatewayenclavesmanager@lindyproperty.com