



-You Are On Notice-

August 23, 2022

Michelle Lasswell and Keshana Mitchell
7400 Roosevelt
7400 Roosevelt Blvd Apt B207
Philadelphia, PA, 19152

FROM: Nancy Benner, Community Director

RE: Unauthorized Occupant

We have received a report from a resident that you have an unauthorized occupant living in your apartment.

This occupant is not on your lease. Unauthorized occupants are not allowed per your Lease Contract, In order for him to become an authorized occupant, he must be added to your Lease Contract, or must vacate the premises. Please stop by the Leasing Center within 3 days to complete the necessary paperwork.

Be aware that may not use any of your access devices and may not attempt to use any of our amenities. In addition to your responsibility for following all Lease rules, it is important to remember that you are also responsible for the action of other occupants of your unit, including children, and guests. This letter serves as notice that should we receive any further complaints, we will be forced to take further action up to and including possible termination and/or non-renewal of your lease. We may also

commence legal action in accordance with the violation.

Please stop by the Leasing Center within 3 days to complete the necessary paperwork. If you have any questions, please feel free to contact the Management Office at 215-333-6400. Thank you for your cooperation.

Yours,

Nancy Benner

Community Director, 7400 Roosevelt

Call office 215-669-8922, email 7400Rooseveltmanager@lindyproperty.com