



-You Are On Notice-

November 22, 2021

Laura Shelton
Academia Suites
1100 W. Godfrey St. Apt 215
Philadelphia, PA, 19141

FROM: Thomas Neal, Leasing Agent

RE: Pet Lacks Paperwork

We have received a report from a resident that you have a pet living in your apartment. While we do allow pets, you do not have an appropriate Addendum signed for this one. This letter serves as a notice that one of the two following options must take place within 2 days: (1) You must come to the Management office to sign an Addendum describing the ownership of the pet and submit an appropriate pet deposit; or (2) the pet must be removed from the property within 2 days.

We are requesting that you stop by the Management Office to pick up the Addendum. This letter serves as notice that should we receive any further complaints, we will be forced to take further action up to and including possible termination and/or non-renewal of your lease. We may also commence legal action in accordance with the violation.

If you have any questions, please feel free to contact the Management Office at 215-276-7555. Thank you for your cooperation.

Yours,

Thomas Neal

Leasing Agent, Academia Suites

email yonoacademiamanager@lindyproperty.com