



## **Contact Needed**

August 6, 2021

Keyanah Smith and Keyanah Smith  
Gateway Towers  
3700 Gateway Drive Apt 201  
Philadelphia, PA, 19145

FROM: Andrea Reusser, Leasing Agent

**RE: Please Contact the Management Office Immediately**

We have tried contacting you multiple times regarding the balance on your account. Your account is serverely behind and we have started legal proceedings against you.

The COVID-19 pandemic has affected many renters and there is still money available throught the Philadelphia Renatl Asssistance program. We see that you started an application, but it is incomplete.

Please contact Amanda Lux, at our attorney's office, for assistance in completeing your application and submitting it. You can reach her at 215-887-8100 or by email at [lux@cwm.legal](mailto:lux@cwm.legal). Just tell her you need tofinish your rental assistance application.

Thank you for your attention to this very urgent matter.

Yours,

**Andrea Reusser**

Leasing Agent, Gateway Towers

Call office 215-518-2178, email

[gatewayenclavesmanager@lindyproperty.com](mailto:gatewayenclavesmanager@lindyproperty.com)

