



-You Are On Notice-

June 30, 2022

Jim Cao
Enclaves
6352 Paschell Ave
PHILADELPHIA, PA, 19142

FROM: Marva Brown, Community Director

RE: Unauthorized Occupant

We have received a report from your brother that he is living in your apartment.

Unauthorized occupants are not allowed per your Lease Contract. In order for him to become an authorized occupant, he must be added to your Lease Contract, otherwise he must vacate the premises. Please stop by the Leasing Center within 48 hours to complete the necessary paperwork.

Be advised that he may not use any of your access devices and should not attempt to use any of our amenities. In addition to your responsibility for following all Lease rules, it is important to remember that you are also responsible for the action of other occupants of your unit, including children, and guests.

Please stop by the Leasing Center to complete the necessary paperwork. If you have any questions, please feel free to contact the Management Office

at 215-463-5566. Thank you for your cooperation.

Yours,

Marva Brown

Community Director, Enclaves

Call office 267-400-6526, email

gatewayenclavesmanager@lindyproperty.com