



**-You Are On Notice-**

November 5, 2025

Jerqui Herrera Rodriguez  
Gateway Towers  
3600 Gateway Drive  
Philadelphia, PA, 19145

FROM: Melissa Verdon, Community Director

**RE: Common Area**

We have received a report from a resident of an incident that occurred in the 2nd floor hallway. It was observed that your child and dog were running in the hallway unattended. It was also observed that your dog had defecated on the hallway carpet. In addition to your responsibility for following all Lease rules, it is important to remember that you are also responsible for the action of other occupants of your unit, including children, and guests. Should we receive any further complaints around your misuse of the hallways / common areas, we will be forced to non-renew your lease and/or take legal action.

If you have any questions, feel free to contact the Management Office at 215-463-5566. Thank you for your cooperation.

Yours,

**Melissa Verdon**

Community Director, Gateway Towers

Call office 215-463-5566, email

[gatewayenclavesmanager@lindyproperty.com](mailto:gatewayenclavesmanager@lindyproperty.com)