



-You Are On Notice-

September 10, 2022

Jeffery Payne and Victoria Collier
251 Dekalb
132 meadow lake Drive
DOWNINGTOWN, PA, 19335

FROM: Natalie Dixon, Community Director

RE: Leaving Trash in Hallway

We have received a report from Maintenance that you have been leaving trash in the hallway. You are not permitted to leave trash in the in the hallway as it not only causes odors but also causes infestation. Per your Lease Contract, "Prohibited Conduct," we are requesting that steps be taken to properly dispose of your trash.

If Trash Butler haven't taken your trash by 8 am then you may either take the trash out to the dumpster yourself or take it back in the apartment for the next pick up. Please have all trash cans/trash must be removed from the hallways by 9 am. There will be \$25.00 lease violation fine will be added to your rental account.

If you have any questions, please feel free to contact the Management Office at . Thank you for your cooperation.

Yours,

Natalie Dixon

Community Director, 251 Dekalb

Call office 267-249-3779, email 251DeKalb@comehometolindy.com

