

Please DO NOT HIT REPLY. To respond to this email click here:
gatewayenclavesmanager@lindyproperty.com



-You Are On Notice-

June 18, 2019

Ignacio Gallegos-Diaz
Gateway Enclave
3900 Gateway Dr Apt. B-1
Philadelphia, PA, 19145

FROM: John Samuel, Property Manager

RE: Unauthorized Occupant

We have received a report from Maintenance that you have an unauthorized occupant living in your apartment.

This occupant is not on your lease. Unauthorized occupants are not allowed per your Lease Contract, In order for her to become an authorized occupant, she must be added to your Lease Contract, or must vacate the premises. Please stop by the Leasing Center within 02 Days to complete the necessary paperwork.

Be aware that this unauthorized occupant may not use any of your access devices and may not attempt to use any of our amenities. In addition to your responsibility for following all Lease rules, it is important to remember that you are also responsible for the action of other occupants of your unit,

including children, and guests. No further warnings will be given. Unless we hear from you within 02 Days with satisfactory results, we will commence legal action including the termination/non-renewal of your lease.

Please stop by the Leasing Center within 02 Days to complete the necessary paperwork. If you have any questions, please feel free to contact the Management Office at 215-463-5566. Thank you for your cooperation.

Yours,

John Samuel

Property Manager, Gateway Enclave

email gatewayenclavesmanager@lindyproperty.com