



-You Are On Notice-

October 5, 2020

Andrea Leach
Gateway Towers
3800 Gateway Drive Apt 314
Philadelphia, PA, 19145

FROM: John Samuel, Property Manager

RE: Improper Disposal

We have received a report from Maintenance that you have not been disposing of your trash properly. Per your Lease Contract, "Prohibited Conduct," we are requesting that steps be taken to properly dispose of your trash. A fine may be assessed in future for improper disposal.

If you have any questions, please feel free to contact the Management Office at 215-463-5566. Thank you for your cooperation.

Yours,

John Samuel

Property Manager, Gateway Towers

Call office 267-718-1370, email

gatewayenclavesmanager@lindyproperty.com