

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
11-19-2021	Simquetta Lovett	7400 Roosevelt	A304

Resident Name	Jennifer Sgarlata
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Nov-14-2021

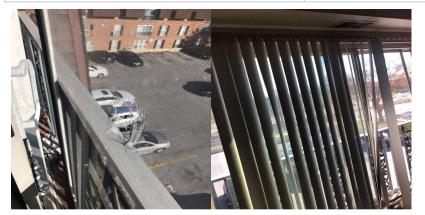
Amenities to be added to this Unit	
1 Bed Upgraded Kitchen	
Plank Flooring	
Quartz/Granit Countertops	

LIVING ROOM:	
Ceilings / Lights:	Not Ok
Charges Type	Clean
Charges	
Comment	No cleaned



Door / Closet:	Ok
Walls / Outlets:	Ok
Window:	Not Ok
Charges Type	Replace

Charges	
Comment	Hole in screen Broken blind rail



Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken rail and shades



DINING ROOM:	
Ceilings / Lights:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned Smoke stains



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Not Ok
Charges Type	Repair
Charges	
Comment	Greasy not cleaned



Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Replace
Charges	
Comment	Not cleaned



Counter Top:	Not Ok
Charges Type	Clean
Charges	



Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:		
Dishwasher Silverware Holder:		Ok
Drip Pan: Ok		
Electric Meter:	Ok	
Faucet:	Ok	
Faucet Knobs:	Ok	
Fire Stops:	Ok	
Floors:	Ok	
Formica/Tiles:	Ok	
Garbage Disposal:	Ok	
Kitchen Sink:	Ok	
Microwave:	Ok	
Other:	Ok	

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Replace
Charges	
Comment	Not cleaned



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:		
Range Hood:		Ok
Oven Door Handle: Ok		
Oven Racks:	Ok	

Ok

Range Top:

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

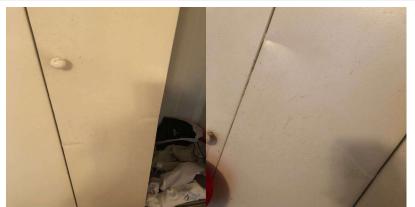
Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:		Ok
Rubber Stopper:	Ok	
Stove Knob:	Ok	
Wall Outlets:	Ok	
Washer/Dryer:	Ok	
Window Coverings:	Ok	

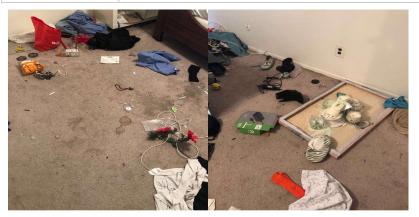
BEDROOMS:	
Ceilings / Lights:	Not Ok
Charges Type	Clean
Charges	
Comment	Writing in ceiling fan



Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Dents in closet doors



Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Belonging left behind Candle wax's & stains on carpet



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean out



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean out



Complete Toilet:	Ok
Counter Top:	Not Ok
Charges Type	Replace
Charges	
Comment	Burn marks on vanity top



Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs glaze service



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

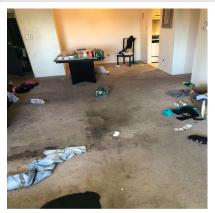
PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Not Ok

Charges Type	Replace
Charges	
Comment	Burns in stains in livingroom & dining room



Deodorize:	Not Ok
Charges Type	Replace
Charges	
Comment	Carpet smell in each room Living Dining And bed



Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Burns & stains



Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Stains Burns Candle wax Not cleaned



Shampoo 2 Bedroom:	Ok
Stain Removal:	Not Ok
Charges Type	Replace
Charges	
Comment	Burns & stains



## MISCELLANEOUS:

Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Not Ok
Charges Type	Replace
Charges	
Comment	Disconnect in bedroom and missing hallway



Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Whole apartment needs cleaning out and bulk items removed



Clear Storage Locker:	Ok
Closet Shelves:	Not Ok
Charges Type	Replace
Charges	
Comment	Missing shelve in hall closet



Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	2 couch 1 full size bed and frame with headboard 1 large dresser 1 curio 1 chair 1 large dining table



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	



Sliding Mirror/Glass Door (2):	Not Ok
Charges Type	Replace
Charges	
Comment	Dents in bi fold doors

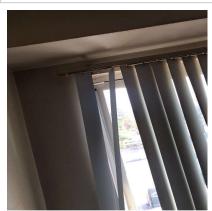


Smoke Detector Alarm:	Not Ok
Charges Type	Repair
Charges	
Comment	Disconnected



Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok

Vertical Blinds:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken rail & shades



Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident			
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Lindy Community Representative Name

Simquetta Lovett



Technician	Simquetta Lovett
Resident not available for signature	YES
Resident refused Signature	NO