



## Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
11-17-2020	Stephen Cicala	Westgate Arms	B3

Resident Name	Marquette Mayo
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Nov-14-2020

<b>LIVING ROOM:</b>	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Remove cover and close holes.



Ceilings / Lights:	Ok
Window:	Not Ok
Charges Type	Repair
Charges	
Comment	Left living room window not staying up

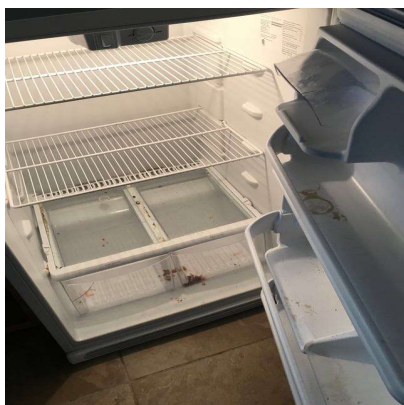


Door / Closet:	Ok
Window coverings:	Ok
Other:	Ok
<b>DINING ROOM:</b>	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Window coverings:	Ok
<b>KITCHEN:</b>	
Electric Meter:	Ok
Cabinets:	Ok
Cabinet Door:	Not Ok
Charges Type	Replace
Charges	
Comment	Scratches



Cabinet Shelf:	Ok
Cabinet Handle:	Ok
Counter Top:	Ok
Refrigerator (Freezer):	Ok

Refrigerator (Shelf and Bars):	Ok
Refrigerator (Drawers):	Ok
Refrigerator Crisper Glass/Plastic:	Ok
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Dishwasher Rack:	Ok
Dishwasher Silverware Holder:	Ok
Dishwasher Knob:	Ok
Fire Stops:	Ok
Formica/Tiles:	Ok
Stove Knob:	Ok
Microwave:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning

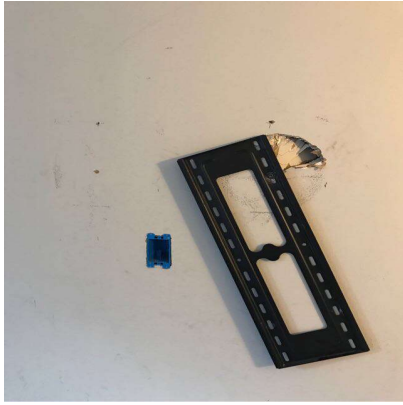


Ceiling Lights:	Ok
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Garbage Disposal:	Ok
Rubber Stopper:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Kitchen Sink:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Faucet:	Ok
Drip Pan:	Ok
Range Hood:	Ok
Range Top:	Ok
Ceiling Light Fixture:	Ok
Backsplash:	Ok
Ceiling Fan:	Ok
Washer/Dryer:	Ok
Wall Outlets:	Ok
Window Coverings:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Hole in wall and personal items left



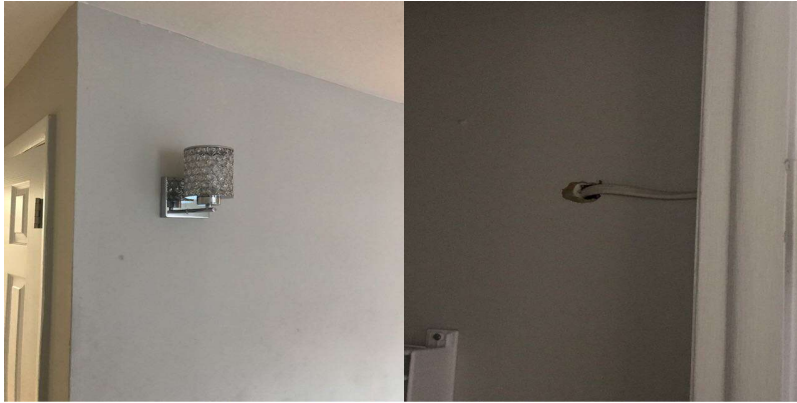
<b>BEDROOMS:</b>	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Holes in wall



Ceilings / Lights:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Window:	Ok
Window coverings:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Remove light that residents installed and close holes



BATHROOM:	
Shower Head:	Ok
Tub Knob(s):	Ok
Shower Curtain Bar:	Ok
Towel Bar:	Ok
Tub Reglazing:	Ok
Counter Top:	Ok
Soap Dish (Sink):	Ok
Soad Dish (Tub):	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Wall Outlets:	Ok
Ceiling Lights:	Ok
Floors:	Ok
Formica /Tile:	Ok
Cabinets / Mirror:	Ok
Window:	Ok

Other:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
<b>LOCKS:</b>	
Door Lock:	Ok
Door Knob:	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok
<b>DOORS:</b>	
Apartment Door:	Ok
Solid Core & Steel:	Ok
Frame:	Ok
Hollow:	Ok
<b>PAINTING:</b>	
Over Dark Colors (Per Room):	Not Ok
Charges Type	Repair
Charges	
Comment	Living room and dining room



Holes in Walls (Each Hole):	Ok
Wallpaper Removal (Per Room):	Ok
Border Removal (Per Room):	Ok
<b>CARPET:</b>	
Shampoo 1 Bedroom:	Ok

Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Not Ok
Charges Type	Replace
Charges	
Comment	Pet odor in units stain seal the floor





Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Replace Carpet 2 Bedroom:	Ok
<b>MISCELLANEOUS:</b>	
Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	Remove items.



Removal Of Bulk Items:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Window Sills:	Ok
Window Screen(s) each:	Ok
Broken Window Glass (Per Pane):	Ok
Mini Blind(s) each:	Ok
Vertical Blinds:	Ok
Sliding Mirror/Glass Door (2):	Ok
Carbon Monoxide Detector:	Ok
Smoke Detector Alarm:	Ok
Fire extinguisher:	Ok
Cabinet Equipment:	Ok
Vinly Tile Kitchen:	Ok
Vinly Tile Bathroom:	Ok
Exhaust Fan:	Ok
Phone Jack:	Ok
Fan Blades:	Not Ok
Charges Type	Clean
Charges	

Comment	Needs cleaning
	
Light Globes:	Ok
Door Intercom System:	Ok
Switch Plate Covers:	Ok
Rallings:	Ok
Outside Lights:	Ok
Stoppage by foreign object in any drain:	Ok
Thermostat Cover:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning.
	
Common Area damaged during moveout:	Not Ok
Charges Type	Repair
Charges	
Comment	Top of steps, carpet is torn and many scuffs in the hallway



If fire stops have been installed throughout the property, ensure fire stops are installed.:

Ok

**OVERALL:**

Signs of Moisture outside the apartment:

Ok

Signs of Moisture inside the apartment:

Ok

Resident

Lindy Community Representative Name

Stephen Cicala

SC

Technician

Stephen Cicala

Resident not available for signature

YES

Resident refused Signature

NO