

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
10-30-2024	Kenneth Poteat	251 Dekalb	W0302

Resident Name	Natysha Jacobs
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Oct-30-2024

LIVING ROOM:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Floors left dirty



KITCHEN:	
Counter Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash left behind



Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Very dirty



Oven / Range:	
Oven door handle:	Not Ok
Charges Type	Repair
Charges	
Comment	Broken handle



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Very dirty



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:	
Floors / Carpet:	Not Ok
Charges Type	Clean
Charges	
Comment	Floors left very dirty



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Items left in bedroom



BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathroom left dirty



Sink:	Not Ok
Charges Type	Clean

Charges	
Comment	Dirty



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok

Deodorize:	0	k
Pet Treatment (Odor):		k
Replace Carpet 1 Bedroom: Of		k
Replace Carpet 2 Bedroom: Ok		k
Shampoo 1 Bedroom: Ok		k
Shampoo 2 Bedroom:	0	k
Stain Removal:		k
MISCELLANEOUS:		
Was personal property left behind?:		No
Charges Type		
Charges		0
Was the resident locked out?:		No
Charges Type		
Charges		0
OVERALL:		
Signs of Moisture inside the apartment:		Ok
Signs of Moisture outside the apartment:		Ok
Resident		

Kenneth Poteat

Lindy Community Representative Name



Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO