



# Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
10-30-2024	Kenneth Poteat	251 Dekalb	S0311

Resident Name	Nkyah Newell
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Oct-30-2024

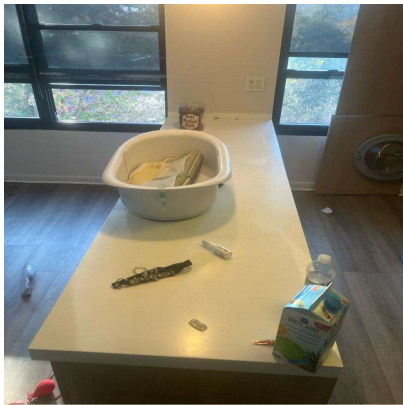
<b>LIVING ROOM:</b>	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture left



<b>DINING ROOM:</b>	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

<b>KITCHEN:</b>	
Counter Top:	Not Ok
Charges Type	Clean

Charges	
Comment	Items left/ dirty as well



Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Sink left dirty



Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Microwave left dirty



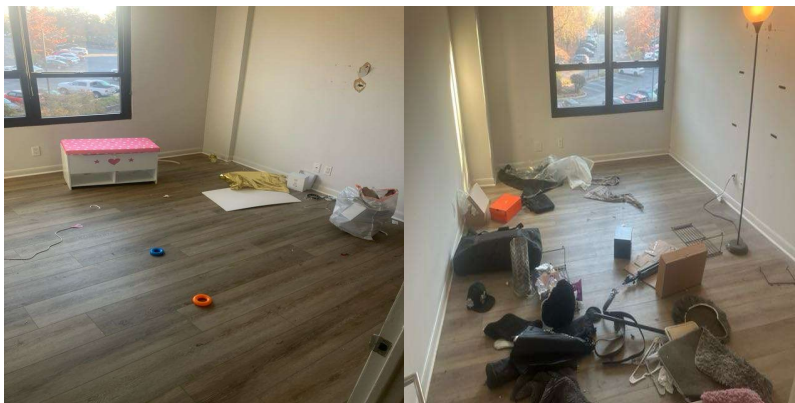
Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Food left in refrigerator



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash left in first bedroom Trash and lamp left in master bedroom



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Holes in wall Holes in first bedroom wall



BATHROOM:	
Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Sink dirty



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub dirty Tub needs to be glazed



LOCKS:	
Door Knob:	Ok

Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Keys not returned
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Keys not returned

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok

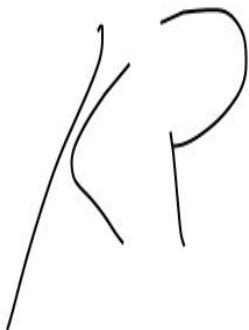
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

<b>MISCELLANEOUS:</b>	
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0

<b>OVERALL:</b>	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Kenneth Poteat
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Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO