



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
10-28-2024	Kenneth Poteat	251 Dekalb	W0202

Resident Name	Kimberly Thermidor
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Oct-28-2024

KITCHEN:	
Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Left dirty



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash left under sink



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.: Ok

BEDROOMS:

Window:	Not Ok
Charges Type	Repair
Charges	
Comment	Screen torn Tape left on windows



Window coverings:	Not Ok
Charges Type	Repair
Charges	
Comment	Tape left on windows



BATHROOM:

Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Over flow plate missing Tub needs reglaze



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok

