



Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
09-24-2025	Kenneth Poteat	251 Dekalb	SPH07

Resident Name	Jessica Butler
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys (For evictions - date all belongings were removed)	Sep-24-2025

LIVING ROOM:	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Shelving left on living room wall



KITCHEN:	
Is there a FireAvert red box, plug, and solenoid?:	Ok
Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Microwave of dirty



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Oven left dirty



BEDROOMS:	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Shelving tore off wall will need to patch and repair and rehang shelves



Window coverings:	Not Ok
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Charges Type	Replace
Charges	
Comment	Original window covering left hanging blinds left up that Tenant installed



BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Second bathroom left dirty as well



Shower Head:	Not Ok
Charges Type	Replace
Charges	
Comment	Original showerhead removed, unable to locate an apartment



Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathroom sink left dirty Bathtub looks dirty, possibly needs to be glazed



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Chips in paint will need regulate



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok

Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok


CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok

Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Kenneth Poteat
	
Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO