

## **Move Out Inventory & Condition Form**

Inspection Date	Technician		Property		Units
09-22-2023	Jeff Wilson	450 Green Apa	rtments		N309
Resident Name			Mia Forbes		
Forwarding Mailing Address			Not Available	<b>2</b>	
Date Resident Turned in Keys			Sep-15-2023		
LIVING ROOM:					
Ceilings / Lights:				Ok	
Door / Closet:				Ok	
Other:				Ok	
Walls / Outlets:				Ok	
Window:				Ok	
Window coverings:				Ok	
DINING ROOM:					
Ceilings / Lights:				Ok	
Walls / Outlets:				Ok	
Window:				Ok	
Window coverings:				Ok	
KITCHEN:					
Backsplash:					
Cabinets:					
Cabinet Door:				Ok	
Cabinets:					
Cabinet Handle:				Ok	

Cabinets:				
Cabinet Shelf:	O	k		
Ceiling Fan:				Ok
Ceiling Light Fixture:				Ok
Ceiling Lights:				Ok
Cleaning of Stove:				Ok
Counter Top:				Ok
Dishwasher:				
Dishwasher Knob:		Ok		
Dishwasher:				
Dishwasher Rack:		Ok		
Dishwasher:				
Dishwasher Silverware Holder:			Ok	
Drip Pan:				Ok
Electric Meter:				Ok
Faucet:				Ok
Faucet Knobs:				Ok
Floors:				Ok
Formica/Tiles:				Ok
Garbage Disposal:				Ok
Kitchen Sink:				Ok
Microwave:				Ok
Other:				Ok
Oven / Range:				
Oven Cleaning:		Ok		
Oven / Range:				
Oven door handle:		Ok		
Oven / Range:				
Oven drip pan:		Ok		

Oven / Range:			
Oven knobs:	Ok		
Oven / Range:			
Oven Racks:	Ok		
Oven / Range:			
Range burners:	Ok		
Oven / Range:			
Range Hood:	Ok		
ven Door Handle:			(
ven Racks:			(
ange Top:			
Refrigerator (Freezer):			
Cleaning Refrigerator:		Ok	
Refrigerator (Freezer):			
Refrigerator (Drawers):		Ok	
Refrigerator (Freezer):			
Refrigerator (Shelf and Bars):		Ok	
Refrigerator (Freezer):			
Refrigerator Crisper Glass/Plastic:		Ok	
ubber Stopper:			
tove Knob:			
erify that either a Fire Stop (under the microwave) or FireAvert (behi	nd the stove) exists.:		
/all Outlets:			-
/asher/Dryer:			
Vindow Coverings:			(

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok

Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Tub glaze



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key



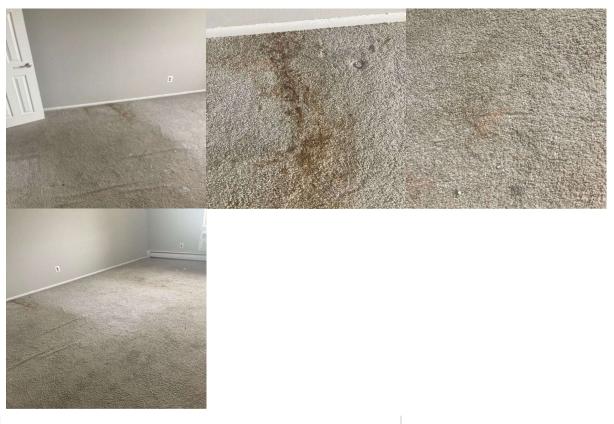
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key



DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Stained



Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2018-04-22
If there are sprinkler heads, are they painted?:	Yes
If there are sprinklers, are the sprinkler pipes painted?:	Yes
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Tables, chairs, TVs, etc



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	5 bags of trash



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok



Technician	Jeff Wilson
Resident not available for signature	YES
Resident refused Signature	NO