

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
09-17-2021 Simquetta Lovett		7400 Roosevelt	D204

Resident Name Franklin Shannon		Franklin Shannon
	Forwarding Mailing Address	Not Available
Date Resident Turned in Keys Sep-15-2021		Sep-15-2021

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Scratched plank



Walls / Outlets:	Ok	
Window:	Ok	
Window coverings:	Ok	

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok

Window:			Ok	
Window coverings:			Ok	
KITCHEN:				
Backsplash:	Ok			
Cabinets:				
Cabinet Door:		0	k	
Cabinets:				
Cabinet Handle:			Ok	
Cabinets:				
Cabinet Shelf:		0	k	
Ceiling Fan:	Ok	Ok		
Ceiling Light Fixture:	Ok	Ok		
Ceiling Lights:	Ok	Ok		
Cleaning of Stove:	Ok	Ok		
Counter Top:	Ok	Ok		
Dishwasher:				
Dishwasher Knob:			Ok	
Dishwasher:				
Dishwasher Rack:		Ok		
Dishwasher:				
Dishwasher Silverware Holder:			Ok	
Drip Pan:	Ok	Ok		
Electric Meter:	Ok	Ok		
Faucet:	Ok	Ok		
Faucet Knobs:	Ok	Ok		
Fire Stops:	Ok	Ok		
Floors:	Ok	Ok		
Formica/Tiles:	Ok	Ok		
Garbage Disposal:	Ok	Ok		
Kitchen Sink:	Ok	Ok		

Microwave: Ok		
Other: Ok		
Oven / Range:		
Oven Cleaning:		Ok
Oven / Range:		
Oven door handle:		Ok
Oven / Range:		
Oven drip pan:		Ok
Oven / Range:		
Oven knobs:		Ok
Oven / Range:		
Oven Racks:		Ok
Oven / Range:		
Range burners:		Ok
Oven / Range:		
Range Hood:		Ok
Oven Door Handle: Ok		
Oven Racks:	Ok	
Range Top:	Ok	

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs to be cleaned



Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Replace
Charges	
Comment	Butter cover cracked



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Not Ok
Charges Type	Replace
Charges	
Comment	Crisper & crisper cover cracked



Rubber Stopper:	Ok
Stove Knob:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Hole in door, was patched poorly by resident.



Floors / Carpet:	Ok
Other:	Ok

Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Complete Toilet:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty needs cleaning



Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Repair

Charges	
Comment	Repair



Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs repair



Tub Knob(s):	Ok
Vanity Cabinet:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok

Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok

Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
Fire extinguisher:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Ok
Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident			
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Lindy Community Representative Name	Simquetta Lovett
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Technician	Simquetta Lovett
Resident not available for signature	YES
Resident refused Signature	NO