

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
09-16-2024	Joseph Cooper	Gardens of Mt. Airy	B06

Resident Name	Princess Kenney
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Sep-16-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Floor stained from trash left in unit Moved to stop further stain



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Repair outlet, repair walls, remove adhesive



Window: Ok
Window coverings: Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:		
Backsplash:	Ok	
Cabinets:		
Cabinet Door:	Ωk	

Cabinets:	
Cabinet Handle:	Ok

Cabinet Handler	
Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok

Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Repair wall



Oven / Range:	
Oven Cleaning:	Ok

Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:		
Range Hood:	Ok	
Oven Door Handle:		Ok
Oven Racks:		Ok
Range Top:		Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Refrigerator (Freezer):	
Refrigerator (Drawers):	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Replace
Charges	
Comment	Replace glass shelf



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
/erify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Vall Outlets:	Ok
Vasher/Dryer:	Ok
Vindow Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Handle missing



Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Damage to wall and shelf



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Remove pictures and adhesive, repair wall



Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Replace
Charges	
Comment	Remove and recaulk



Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean out



Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace broken deadbolt - none functional



Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace lock - no key turned in



KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace - multiple none removable stains and damage



Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok

Stain Removal:	Ok	
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MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-09-16
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	

Comment Trash out



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

		Resident	
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Lind	, Community	Representative	Name
LIIIu	Community	Representative	wanne

Joseph Cooper

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Technician	Joseph Cooper
Resident not available for signature	YES
Resident refused Signature	NO