

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
09-03-2024	Joseph Cooper	Gardens of Mt. Airy	B11

Resident Name	Penelope Harris
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Sep-03-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out



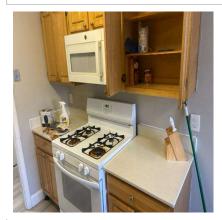
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok

Window:	Ok
Window coverings:	Ok

willdow coverings.	UK	
KITCHEN:		
Backsplash:		Ok
Cabinets:		
Cabinet Door:	Ok	
Cabinets:		
Cabinet Handle:	Ok	
Cabinets:		
Cabinet Shelf:	Ok	
Ceiling Fan:		Ok
Ceiling Light Fixture:		Ok
Ceiling Lights:		Ok
Cleaning of Stove:		Ok
Counter Top:		Not Ok
Charges Type		Clean
Charges		

Trash out



Comment

Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok

Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean and trash out



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Replace

Charges	
Comment	Replace broken glass door



Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out



Walls / Outlets:	Ok
Window:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out and clean



Complete Toilet:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Not Ok
Charges Type	Repair
Charges	
Comment	Unreported tile damage



Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Unreported ceiling damage



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok

Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Reglaze



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken front door lock and knob



Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Not Ok
Charges Type	Replace
Charges	
Comment	Closer broken



Fix Door when extra lock is removed:	Ok	
Mail-Box Lock:	Ok	

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No keys
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No keys

DOORS:	
Apartment Door:	Not Ok

Charges Type	Repair
Charges	
Comment	Frame and wall broken



Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	First bedroom



Replace Carpet 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Master bedroom



Shampoo 2 Bedroom:	Ok	
Stain Removal:	Ok	

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Not Ok
Charges Type	Clean
Charges	
Comment	Coat rack

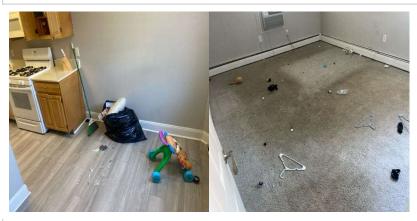


Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Comment	Bath exhaust fan inoperable



Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok

Date of Installation	2024-09-03
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash out



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	Yes
Date of Eviction	2024-08-29
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident				
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Lindy Community Representative Name	Joseph Cooper
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All

Technician	Joseph Cooper
Resident not available for signature	YES
Resident refused Signature	NO