

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
08-22-2024	Kenneth Poteat	251 Dekalb	E0122

Resident Name	Markeyah Jackson
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Aug-22-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:		

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok

Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Comment	Damage to ceiling from leak not reported Replace broken light



Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Comment	Dirty



Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Lock:	Not Ok
Charges Type	Replace
Charges	
Comment	Replaced



KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace

Charges	
Comment	No keys
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No keys

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok

Closet Shelves: Ok Common Area damaged during moveout: Ok Door Intercom System: Ok Exhaust Fan: Ok Fan Blades: Ok If fire stops have been installed throughout the property, ensure fire stops are installed.: Ok Light Globes: Ok Mini Blind(s) each: Ok Outside Lights: Ok Phone Jack: Ok Rallings: Ok Removal Of Bulk Items: Ok Removal Of Bulk Items: Ok Siliding Mirror/Glass Door (2): Ok Smoke Detector Alarm: Ok Stoppage by foreign object in any drain: Ok Switch Plate Covers: Ok Vertical Blinds: Ok Vinly Tile Bathroom: Ok Vinly Tile Kitchen: Ok Was the resident locked out?: No Charges Type Charges Type Charges Ok Window Screen(s) each: Ok Window Sills: Ok	Clear Storage Locker:	Ok
Door Intercom System: Exhaust Fan: Ok Fan Blades: Ok If fire stops have been installed throughout the property, ensure fire stops are installed: Ok Light Globes: Ok Mini Blind(s) each: Ok Outside Lights: Ok Phone Jack: Ok Rallings: Ok Removal Of Bulk Items: Ok Remove Debris (Per Bag): Ok Siding Mirror/Glass Door (2): Ok Smoke Detector Alarm: Ok Stoppage by foreign object in any drain: Ok Switch Plate Covers: Ok Vertical Blinds: Ok Vinly Tile Bathroom: Ok Was the resident locked out?: Ok	Closet Shelves:	Ok
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Window Screen(s) each: Ok	Charges Type	
	Charges	0
Window Sills: Ok	Window Screen(s) each:	Ok
	Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Lind	, Community	Representative	Name
LIIIu	/ Community	Representative	Maille

Kenneth Poteat

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/A	10
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Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO