

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
08-15-2022	Mike Gray	251 Dekalb	W0229

Resident Name	Madison Stief
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Not Available

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Not Ok
Charges Type	Repair
Charges	
Comment	Not on rails



Other:		Ok
Walls / 0	Outlets:	Ok
Window	:	Ok
Window	coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Not Ok

Charges Type	Repair
Charges	
Comment	Patch and paint



Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Counter Top:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok

Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Cleaning



Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs cleaning



Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok

Wall Outlets:	Ok	
Washer/Dryer:	Ok	
Window Coverings:	Ok	

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Repair
Charges	
Comment	Clean



Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Reglaze



Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok

Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok

Clear Storage Locker:OkCloset Shelves:OkCommon Area damaged during moveout:OkDoor Intercom System:OkExhaust Fan:OkFan Blades:OkFire extinguisher:OkIf fire stops have been installed throughout the property, ensure fire stops are installed.:OkLight Globes:OkOutside Lights:OkPhone Jack:OkRallings:OkRemoval Of Bulk Items:OkRemove Debris (Per Bag):OkSliding Mirror/Glass Door (2):OkSmoke Detector Alarm:OkStoppage by foreign object in any drain:OkSwitch Plate Covers:OkVertical Blinds:OkVinly Tile Bathroom:OkVinly Tile Bathroom:OkWindow Screen(s) each:Ok	Cleaning of Apartment:	Ok
Common Area damaged during moveout: Door Intercom System: Ok Exhaust Fan: Ok Fan Blades: Ok Fire extinguisher: Ok Light Globes: Ok Mini Blind(s) each: Ok Outside Lights: Ok Rallings: Removal Of Bulk Items: Ok Sliding Mirror/Glass Door (2): Smoke Detector Alarm: Ok Stoppage by foreign object in any drain: Switch Plate Covers: Ok Vrily Tile Bathroom: Ok Vinly Tile Bathroom: Ok Ok Vinly Tile Bathroom: Ok Ok Ok Ok Ok Ok Ok Ok Ok O	Clear Storage Locker:	Ok
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Vertical Blinds: Vinly Tile Bathroom: Ok Vinly Tile Kitchen: Ok	Switch Plate Covers:	Ok
Vinly Tile Bathroom: Ok Vinly Tile Kitchen: Ok	Thermostat Cover:	Ok
Vinly Tile Kitchen: Ok	Vertical Blinds:	Ok
	Vinly Tile Bathroom:	Ok
Window Screen(s) each: Ok	Vinly Tile Kitchen:	Ok
	Window Screen(s) each:	Ok
Window Sills: Ok	Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Residen		
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Technician	Mike Gray
Resident not available for signature	YES
Resident refused Signature	NO

Mike Gray