



Move Out Inventory & Condition Form

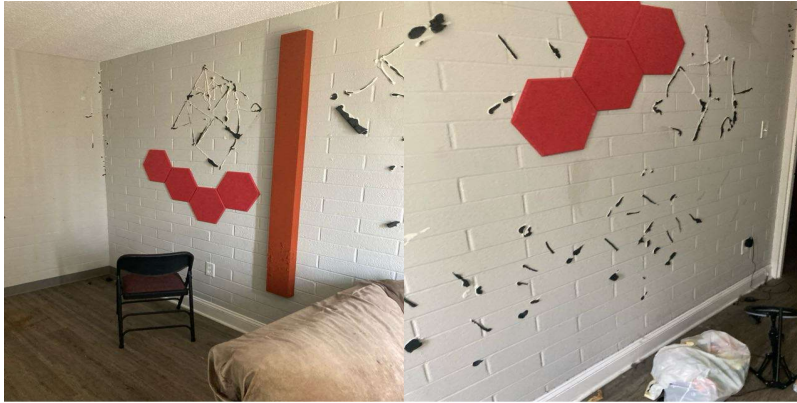
Inspection Date	Technician	Property	Units
07-31-2024	Kathryn Mason	Academia Suites	S105

Resident Name	Jordan Porch
Forwarding Mailing Address	39 Raymond Ave., Plainfield, NJ 07062
Date Resident Turned in Keys	Jul-24-2024

LIVING ROOM:	
Ceilings / Lights:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs replacing or repairing



Door / Closet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Repair



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	N/A
Walls / Outlets:	N/A
Window:	N/A
Window coverings:	N/A

KITCHEN:	
Backsplash:	Ok
Ceiling Fan:	N/A
Ceiling Light Fixture:	Not Ok
Charges Type	Repair
Charges	
Comment	Needs repair or replacement



Ceiling Lights:	Not Ok
Charges Type	Repair
Charges	

Comment	Needs repair or replacement
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Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs clean



Drip Pan:	N/A
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs clean



Formica/Tiles:	N/A
Garbage Disposal:	N/A
Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs clean




Microwave:	N/A
Other:	N/A

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Needs clean



Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Not Ok
Charges Type	Clean
Charges	

Comment	Needs clean
	
Rubber Stopper:	N/A
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	N/A
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	N/A
Door / Closet:	N/A
Floors / Carpet:	N/A
Other:	N/A
Walls / Outlets:	N/A
Window:	N/A
Window coverings:	N/A

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok

Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

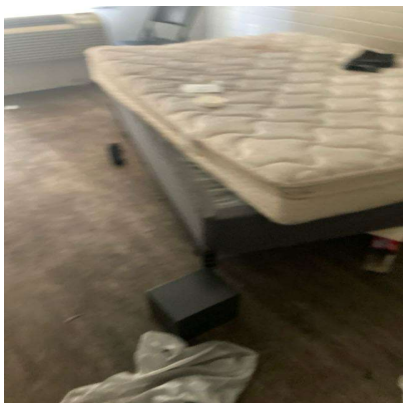
LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

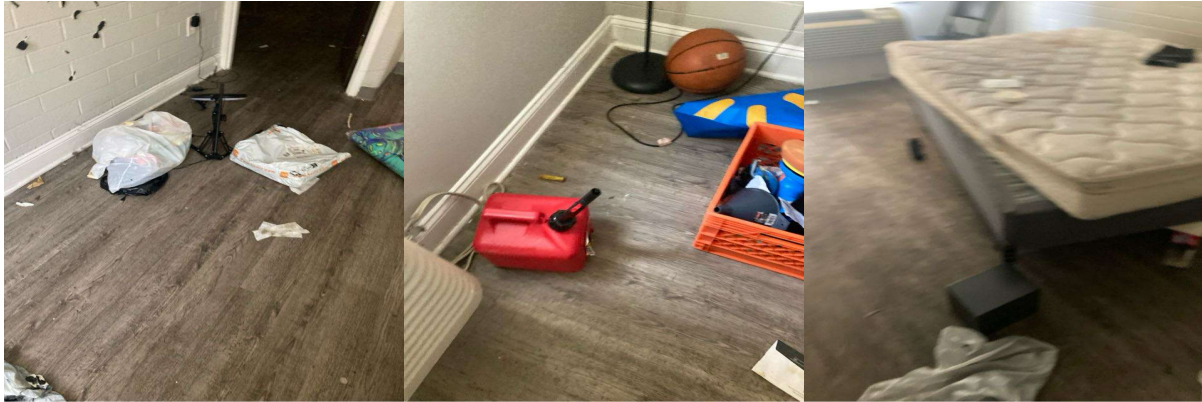
DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Remove bulk




Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

Resident	Jordan Porch
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Lindy Community Representative Name	Kathryn Mason
	
Technician	Kathryn Mason
Resident not available for signature	YES
Resident refused Signature	NO