

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
07-30-2024	Sharon Waples	Haverford Court	W216

Resident Name	Damarr Bogle
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Jul-30-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash in living room



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok

Window:	Ok
Window coverings:	Ok

Backsplash: Ok	

Cabinets:	
Cabinet Door:	Ok

Cabinets:	
Cabinet Handle:	Ok

Cabinet Shelf:	Ok	
Ceiling Fan:		Ok
Ceiling Light Fixture:		Ok
Ceiling Lights:		Ok
Cleaning of Stove:		Not Ok
Charges Type		Clean
Charges		
Comment		Stove top dirty



Cabinets:

Counter Top:	Ok

Dishwasher:	
Dishwasher Knob:	Ok

Dishwasher:	
Dishwasher Rack:	Ok

Dishwasher:	
Dishwasher Silverware Holder:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Microwave dirty



Other:

Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Clean
Charges	
Comment	Oven dirty



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok	
Oven Racks:	Ok	
Range Top:	Ok	

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Refrigerator and freezer are dirty



Refrigerator (Freezer):	
Refrigerator (Drawers):	Not Ok
Charges Type	Repair
Charges	
Comment	Missing drawer



Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok
Rubber Stopper: Ok	
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Not Ok

Charges Type	Replace
Charges	
Comment	Fire stop missing



Wall Outlets:	Ok
Washer/Dryer:	N/A
Window Coverings:	N/A

BEDROOMS:	
Ceilings / Lights:	Ok
Floors / Carpet:	Ok
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Small holes in bedroom wall



Window:	Ok
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Blinds broken



BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	N/A
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathroom dirty



Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok

Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Not Ok
Charges Type	Replace
Charges	
Comment	Toilet paper holder missing in half bath



Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	N/A

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Did not return apartment keys

Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	Did not return mailbox keys

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	N/A
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Apartment dirty



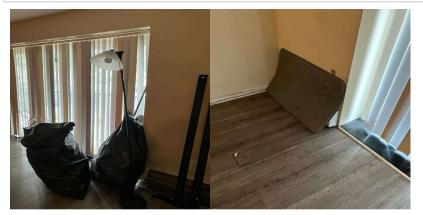
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	N/A
Exhaust Fan:	Ok
Fan Blades:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Not Ok
Charges Type	Replace
Charges	
Comment	2 mini blinds broken



Outside Lights:	N/A
Phone Jack:	Ok
Rallings:	N/A
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	1 lamp



Remove Debris (Per Bag):	Not Ok
Charges Type	Clean
Charges	
Comment	3 trash bags



Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	N/A
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	N/A
Vinly Tile Kitchen:	N/A
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

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Window Sills:

Technician	Sharon Waples
Resident not available for signature	YES
Resident refused Signature	NO