



# Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
06-19-2024	Kenneth Poteat	251 Dekalb	W0801

Resident Name	Kevin Mealey
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Jun-18-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok

Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Ok
Oven / Range:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

<b>BEDROOMS:</b>	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Damage to walls in both bedrooms



<b>LOCKS:</b>	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

<b>KEYS:</b>	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

<b>DOORS:</b>	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

<b>PAINTING:</b>	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Not Ok
Charges Type	Repair
Charges	
Comment	Paint was poorly done



Wallpaper Removal (Per Room):

Ok

**CARPET:**

Burns:

Ok

Deodorize:

Ok

Pet Treatment (Odor):

Ok

Replace Carpet 1 Bedroom:

Ok

Replace Carpet 2 Bedroom:

Ok

Shampoo 1 Bedroom:

Ok

Shampoo 2 Bedroom:

Ok

Stain Removal:

Ok

**MISCELLANEOUS:**

Was personal property left behind?:

No

Charges Type

Charges

0

Was the resident locked out?:

No

Charges Type

Charges

0

**OVERALL:**

Signs of Moisture inside the apartment:

Ok

Signs of Moisture outside the apartment:

Ok

Resident

Lindy Community Representative Name	Kenneth Poteat
	
Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO