Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
06-10-2024	Kenneth Poteat	251 Dekalb	E0709

Resident Name	Soumya Samantaray
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Jun-08-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Stove left dirty

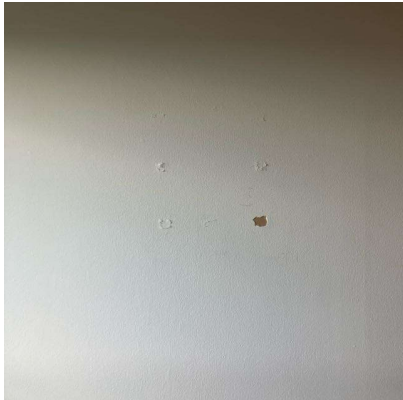| Counter Top:	Not Ok
Charges Type	Replace
Charges	
Comment	May need to replace

Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Left dirty

Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok

BEDROOMS:	
Other:	Not Ok

Charges Type	Repair
Charges	
Comment	Paint in second bedroom on wall damaged

Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Paint on walls pulled off
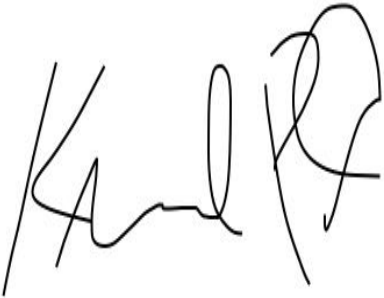
BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok

Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

MISCELLANEOUS:	
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0

Resident	
Lindy Community Representative Name	Kenneth Poteat

Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO