

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
06-03-2024	Joseph Cooper	Mt. Airy Place	001A

Resident Name	Eric Lambert Jr.
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Jun-03-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Infestation throughout entire apartment



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Damages



Window:	Not Ok
Charges Type	Replace
Charges	
Comment	Damage to windowsill and wall



Window coverings: Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok

Cabinets:	
Cabinet Door:	Not Ok
Charges Type	Replace
Charges	
Comment	Damaged



Cabinets:	
Cabinet Handle:	Ok

Cabinets:	
Cabinet Shelf:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken



Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Not Ok

Charges Type	Replace
Charges	
Comment	Excessive damage and grime



Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Hole in Wall



Oven / Range:	
Oven Cleaning:	Not Ok
Charges Type	Replace
Charges	
Comment	Excessively dirty and heavy infestation



Oven / Range:	
Oven door handle:	Ok

Oven / Range:	
Oven drip pan:	Ok

Oven / Range:	
Oven knobs:	Ok

Oven / Range:	
Oven Racks:	Ok

Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok

Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok

Refrigerator (Freezer):	
Cleaning Refrigerator:	Not Ok
Charges Type	Replace
Charges	
Comment	Dirty, damaged, infested



F	Refrigerator (Freezer):	
F	Refrigerator (Drawers):	Ok

Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok

Refrigerator (Freezer):		
Refrigerator Crisper Glass/Plastic:		Ok
Rubber Stopper:	Ok	
Stove Knob:	Ok	
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok	
Wall Outlets:	Ok	
Washer/Dryer:	Ok	
Window Coverings:	Ok	

BEDROOMS:	
Ceilings / Lights:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace fan



Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace all doors x3



Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Other:	Ok
Walls / Outlets:	Not Ok
Charges Type	Replace
Charges	

Comment Broken



Window:	Ok
Window coverings:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace all blinds x4



BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Heavy clean



Complete Toilet:	Not Ok
Charges Type	Clean
Charges	
Comment	Heavy clean



Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replaced due to high infestation



Mirror Cabinet:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Damage to wall



Remove Mildew on Tiles:	Not Ok
Charges Type	Repair
Charges	
Comment	Heavy clean scrap and recaulk



Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken off of wall



Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No keys
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No keys

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok

Frame:	Ok	
Hollow:	Ok	
Solid Core & Steel:	Ok	

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Not Ok
Charges Type	Repair
Charges	
Comment	Removal of excessive adhesive and double coat over extensive stains



CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Entire apartment - heavy damage



Replace Carpet 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Entire apartment - heavy damage



Shampoo 2 Bedroom:	Ok	
Stain Removal:	Ok	

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Not Ok
Charges Type	Repair
Charges	
Comment	Damage during move out



Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	

Comment Trash out



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Ok
Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok
Switch Plate Covers:	Ok
Thermostat Cover:	Ok
Vertical Blinds:	Ok
Vinly Tile Bathroom:	Ok
Vinly Tile Kitchen:	Ok
Was personal property left behind?:	No
Charges Type	
Charges	0
Was the resident locked out?:	No
Charges Type	
Charges	0
Window Screen(s) each:	Ok
Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident	
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Lindy Community Representative Name	Joseph Cooper
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Technician	Joseph Cooper
Resident not available for signature	YES
Resident refused Signature	NO