

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
05-24-2024	Kenneth Poteat	251 Dekalb	W0219

Resident Name	Sanya Smith
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	May-24-2024

LIVING ROOM:	
Door / Closet:	Not Ok
Charges Type	Replace
Charges	
Comment	Closet door destroyed



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Furniture and trash left



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Damage to wall



DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Dirty



Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Stove dirty Food left in fridge and pantry



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

Ok

BEDROOMS:	
Door / Closet:	Not Ok
Charges Type	Repair
Charges	
Comment	Holes in door



Other:	Not Ok

Charges Type	Clean
Charges	
Comment	Furniture left



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Holes in wall



BATHROOM:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash Broken towel bar



Tub Reglazing:	Not Ok
Charges Type	Repair
Charges	
Comment	Neglect



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

MISCELLANEOUS:	
If fire stops have been installed throughout the property, ensure fire stops are installed.:	N/A
Was personal property left behind?:	Yes

Estimated Value of Personal Property is.	\$0	
Was the resident locked out?:		No
Charges Type		
Charges		0

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

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Lindy Community Representative Name	Kenneth Poteat
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Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO