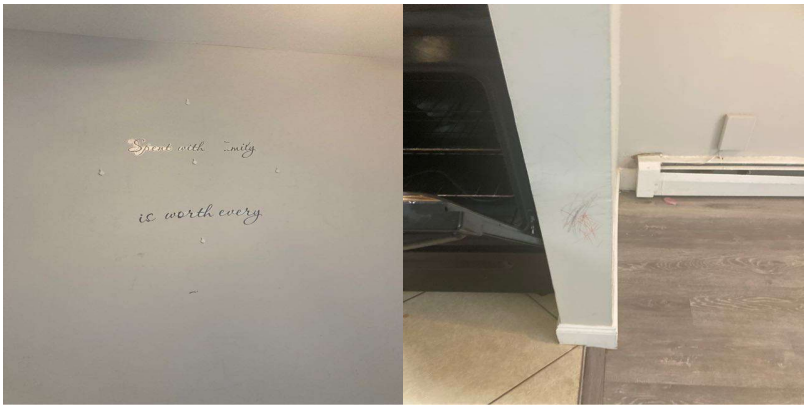
# Move Out Inventory & Condition Form

| Inspection Date | Technician | Property | Units |
|---|---|---|---|
| 05-09-2023 | Jeff Wilson | 450 Green Apartments | H301 |

| | |
|---|---|
| Resident Name | Donyea Williams |
| Forwarding Mailing Address | Not Available |
| Date Resident Turned in Keys | May-08-2023 |

| **LIVING ROOM:** | |
|---|---|
| Ceilings / Lights: | Ok |
| Door / Closet: | Ok |
| Other: | Ok |
| Walls / Outlets: | Ok |
| Window: | Ok |
| Window coverings: | Ok |

| **DINING ROOM:** | |
|---|---|
| Ceilings / Lights: | Ok |
| Walls / Outlets: | Not Ok |
| Charges Type | Repair |
| Charges | |
| Comment | Wall decals and writing on wall |



| | |
|---|---|
| Window: | Ok |
| Window coverings: | Ok |

| **KITCHEN:** | |
|---|---|
| Backsplash: | Ok |
| Ceiling Fan: | Ok |
| Ceiling Light Fixture: | Ok |
| Ceiling Lights: | Ok |
| Cleaning of Stove: | Not Ok |
| Charges Type | Clean |
| Charges | |
| Comment | Dirty |

| | |
|---|---|
| Counter Top: | Ok |

| **Dishwasher:** | |
|---|---|
| Dishwasher Knob: | Ok |

| **Dishwasher:** | |
|---|---|
| Dishwasher Rack: | Ok |

| **Dishwasher:** | |
|---|---|
| Dishwasher Silverware Holder: | Ok |

| | |
|---|---|
| Drip Pan: | Ok |
| Electric Meter: | Ok |
| Faucet: | Ok |
| Faucet Knobs: | Ok |
| Floors: | Ok |
| Formica/Tiles: | Ok |

| | |
|---|---|
| Garbage Disposal: | Ok |
| Kitchen Sink: | Ok |
| Microwave: | Ok |
| Other: | Ok |

| **Oven / Range:** | |
|---|---|
| Oven Cleaning: | Not Ok |
| Charges Type | Clean |
| Charges | |
| Comment | Dirty |

| **Oven / Range:** | |
|---|---|
| Oven door handle: | Ok |

| **Oven / Range:** | |
|---|---|
| Oven drip pan: | Ok |

| **Oven / Range:** | |
|---|---|
| Oven knobs: | Ok |

| **Oven / Range:** | |
|---|---|
| Oven Racks: | Ok |

| **Oven / Range:** | |
|---|---|
| Range burners: | Ok |

| **Oven / Range:** | |
|---|---|
| Range Hood: | Ok |

| | |
|---|---|
| Oven Door Handle: | Ok |

| | |
|---|---|
| Oven Racks: | Ok |
| Range Top: | Ok |

| **Refrigerator (Freezer):** | |
|---|---|
| Cleaning Refrigerator: | Not Ok |
| Charges Type | Clean |
| Charges | |
| Comment | Dirty |

| **Refrigerator (Freezer):** | |
|---|---|
| Refrigerator (Drawers): | Ok |

| **Refrigerator (Freezer):** | |
|---|---|
| Refrigerator (Shelf and Bars): | Not Ok |
| Charges Type | Replace |
| Charges | |
| Comment | Broken bar |

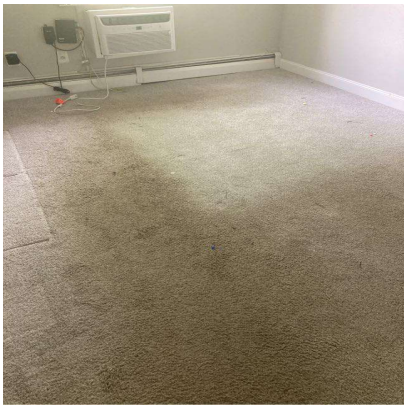
| **Refrigerator (Freezer):** | |
|---|---|
| Refrigerator Crisper Glass/Plastic: | Ok |

| | |
|---|---|
| Rubber Stopper: | Ok |

| | |
|---|---|
| Stove Knob: | Ok |
| Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.: | Ok |
| Wall Outlets: | Ok |
| Washer/Dryer: | Ok |
| Window Coverings: | Ok |

| **BEDROOMS:** | |
|---|---|
| Ceilings / Lights: | Ok |
| Door / Closet: | Not Ok |
| Charges Type | Repair |
| Charges | |
| Comment | Broken closet knob |

| | |
|---|---|
| Floors / Carpet: | Not Ok |
| Charges Type | Replace |
| Charges | |
| Comment | Stained |

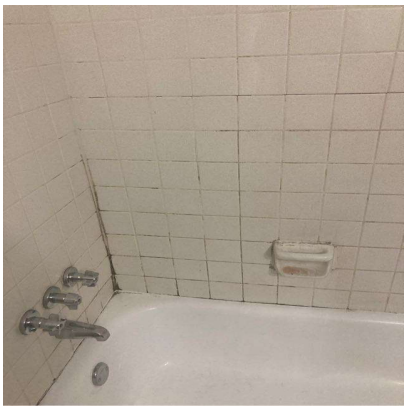


| | |
|---|---|
| Other: | Ok |
| Walls / Outlets: | Ok |
| Window: | Ok |

| | |
|---|---|
| Window coverings: | Ok |

| **BATHROOM:** | |
|---|---|
| Cabinets / Mirror: | Ok |
| Ceiling Lights: | Ok |
| Cleaning Bathroom: | Not Ok |
| Charges Type | Clean |
| Charges | |
| Comment | Dirty |

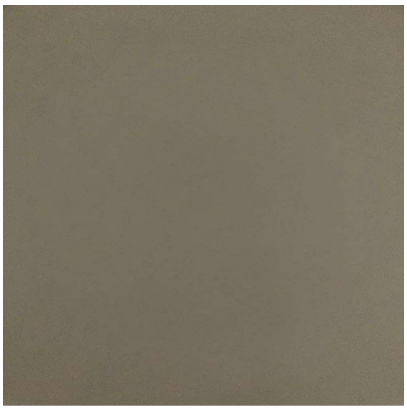
| | |
|---|---|
| Complete Toilet: | Ok |
| Counter Top: | Ok |
| Floors: | Ok |
| Formica /Tile: | Ok |
| Is there signs of moisture from outside in the apartment?: | Ok |
| Medicine Cabinet: | Ok |
| Mirror Cabinet: | Ok |
| Other: | Ok |
| Remove Mildew on Tiles: | Not Ok |
| Charges Type | Clean |
| Charges | |
| Comment | Mildew on tiles |



| | |
|---|---|
| Shower Curtain Bar: | Ok |
| Shower Head: | Ok |
| Sink: | Ok |
| Soad Dish (Tub): | Ok |
| Soap Dish (Sink): | Ok |
| Toilet Paper Holder: | Ok |
| Toilet Tank: | Ok |
| Towel Bar: | Ok |
| Tub Knob(s): | Ok |
| Tub Reglazing: | Ok |
| Vanity Cabinet: | Ok |
| Wall Outlets: | Ok |
| Window: | Ok |

| **LOCKS:** | |
|---|---|
| Door Knob: | Ok |
| Door Lock: | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok |
| Fix Door when extra lock is removed: | Ok |
| Mail-Box Lock: | Ok |

| **KEYS:** | |
|---|---|
| Failure To Return Apartment Key: | Not Ok |
| Charges Type | Replace |
| Charges | |
| Comment | Key missing |



| | |
|---|---|
| Failure To Return Mailbox Key: | Ok |

| **DOORS:** | |
|---|---|
| Apartment Door: | Ok |
| Apartment Door closes automatically: | Ok |
| Frame: | Ok |
| Hollow: | Ok |
| Solid Core & Steel: | Ok |

| **PAINTING:** | |
|---|---|
| Border Removal (Per Room): | Ok |
| Holes in Walls (Each Hole): | Ok |
| Over Dark Colors (Per Room): | Ok |
| Wallpaper Removal (Per Room): | Ok |

| **CARPET:** | |
|---|---|
| Burns: | Ok |
| Deodorize: | Ok |
| Pet Treatment (Odor): | Ok |
| Replace Carpet 1 Bedroom: | Ok |
| Replace Carpet 2 Bedroom: | Ok |
| Shampoo 1 Bedroom: | Ok |
| Shampoo 2 Bedroom: | Ok |
| Stain Removal: | Ok |

| **MISCELLANEOUS:** | |
|---|---|
| Broken Window Glass (Per Pane): | Ok |
| Cabinet Equipment: | Ok |

| | |
|---|---|
| Carbon Monoxide Detector: | Ok |
| Cleaning of Apartment: | Ok |
| Clear Storage Locker: | Ok |
| Closet Shelves: | Ok |
| Common Area damaged during moveout: | Ok |
| Door Intercom System: | Ok |
| Exhaust Fan: | Ok |
| Fan Blades: | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| Date of Installation | 2023-05-09 |
| If there are sprinkler heads, are they painted?: | Yes |
| If there are sprinklers, are the sprinkler pipes painted?: | Yes |
| Light Globes: | Ok |
| Mini Blind(s) each: | Ok |
| Outside Lights: | Ok |
| Phone Jack: | Ok |
| Rallings: | Ok |
| Removal Of Bulk Items: | Ok |
| Remove Debris (Per Bag): | Ok |
| Sliding Mirror/Glass Door (2): | Ok |
| Smoke Detector Alarm: | Ok |
| Stoppage by foreign object in any drain: | Ok |
| Switch Plate Covers: | Ok |
| Thermostat Cover: | Ok |
| Vertical Blinds: | Ok |
| Vinly Tile Bathroom: | Ok |
| Vinly Tile Kitchen: | Ok |
| Window Screen(s) each: | Ok |
| Window Sills: | Ok |

| **OVERALL:** | |
|---|---|
| Signs of Moisture inside the apartment: | Ok |
| Signs of Moisture outside the apartment: | Ok |

| | |
|---|---|
| Resident | |

| | |
|---|---|
| Lindy Community Representative Name | Jeff Wilson |

| | |
|---|---|
| Technician | Jeff Wilson |
| Resident not available for signature | YES |
| Resident refused Signature | NO |