

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
05-07-2024	Simquetta Lovett	Joshua House	G0206

Resident Name	Timothy Moore
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	May-06-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Flooring chipped and coming up throughout apt



Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Hole in wall



Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Backsplash:	Ok
Cabinets:	Ok
Ceiling Fan:	Ok
Ceiling Light Fixture:	Ok
Ceiling Lights:	Ok
Cleaning of Stove:	Ok
Counter Top:	Ok
Dishwasher:	Ok
Drip Pan:	Ok
Electric Meter:	Ok
Faucet:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Formica/Tiles:	Ok
Garbage Disposal:	Ok
Kitchen Sink:	Ok
Microwave:	Not Ok

Charges Type	Replace
Charges	
Comment	Microwave handle broken



Other:	Ok
Oven / Range:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Range Top:	Ok
Refrigerator (Freezer):	Ok
Rubber Stopper:	Ok
Stove Knob:	Ok
Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:	Ok
Wall Outlets:	Ok
Washer/Dryer:	Ok
Window Coverings:	Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Flooring chipped and coming up throughout apt



Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok
Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Ok
Tub Knob(s):	Ok
Tub Reglazing:	Ok

Vanity Cabinet:	Ok	
Wall Outlets:	Ok	
Window:	Ok	

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Not Ok
Charges Type	Repair
Charges	
Comment	Hole in wall in hallway outside of bathroom



Over Dark Colors (Per Room):	Ok	
Wallpaper Removal (Per Room):	Ok	

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Not Ok
Charges Type	Clean
Charges	
Comment	Floors sticky, countertops & appliances left dirty



Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok

If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-05-07
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Large dresser left in living room



Remove Debris (Per Bag):	Ok
Sliding Mirror/Glass Door (2):	Not Ok
Charges Type	Replace
Charges	
Comment	Missing from hallway closet (2 mirror doors)



Smoke Detector Alarm:	Ok
Stoppage by foreign object in any drain:	Ok

Switch Plate Covers:		Ok		
hermostat Cover: 'ertical Blinds:		Ok Ok		
				Vinly Tile Bathroom:
Vinly Tile Kitchen:		Ok	Ok	
Was personal property left behind?:			Yes	
Estimated Value of Personal Property is.	\$0			
Was the resident locked out?:	out?:		Yes	
Date of Eviction		2024-05-07		
Window Screen(s) each:		Ok		
Window Sills:			Ok	
OVERALL:				
Signs of Moisture inside the apartment:			Ok	
Signs of Moisture outside the apartment:			Ok	
Resident				

Technician

Simquetta Lovett

ı	Resident not available for signature	YES	
F	Resident refused Signature	NO	