

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
05-02-2024	Kenneth Poteat	251 Dekalb	E0605

Resident Name	Sandeep Vangipurapu
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	May-02-2024

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

KITCHEN:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash left in kitchen



Verify that either a Fire Stop (under the microwave) or FireAvert (behind the stove) exists.:

N/A

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Other:	Not Ok
Charges Type	Clean
Charges	
Comment	Trash left in bathroom



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok

Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok

Clear Storage Locker:		Ok
Closet Shelves:		Ok
Common Area damaged during moveout:		Ok
Door Intercom System:		Ok
Exhaust Fan:		Ok
Fan Blades:		Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:		Ok
Light Globes:		Ok
Mini Blind(s) each:		Ok
Outside Lights:		Ok
Phone Jack:		Ok
Rallings:		Ok
Removal Of Bulk Items:		Ok
Remove Debris (Per Bag):		Ok
Sliding Mirror/Glass Door (2):		Ok
Smoke Detector Alarm:		Ok
Stoppage by foreign object in any drain:		Ok
Switch Plate Covers:		Ok
Thermostat Cover:		Ok
Vertical Blinds:		Ok
Vinly Tile Bathroom:		Ok
Vinly Tile Kitchen:		Ok
Was personal property left behind?:		Yes
Estimated Value of Personal Property is.	\$0	
Was the resident locked out?:		Yes
Window Screen(s) each:		Ok
Window Sills:		Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Resident		
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Kenneth Poteat



Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO