

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
03-14-2025	Kenneth Poteat	251 Dekalb	WPH20

Resident Name	Mike Reynolds
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys (For evictions - date all belongings were removed)	Mar-14-2025

LIVING ROOM:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

DINING ROOM:	
Ceilings / Lights:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

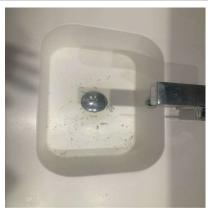
KITCHEN:	
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Cracks and ceilings in kitchen



Ok

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Bathroom sink left dirty



LOCKS:	
Door Knob:	Ok
Door Lock:	Ok

Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Ok
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok

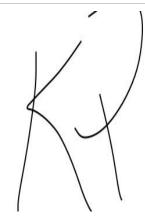
MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok

Closet Shelves:       0k         Common Area damaged during moveout:       0k         Door Intercom System:       0k         Exhaust Fan:       0k         Fan Blades:       0k         If fire stops have been installed throughout the property, ensure fire stops are installed.:       0k         Light Globes:       0k         Mini Blind(s) each:       0k         Outside Lights:       0k         Phone Jack:       0k         Rallings:       0k         Removal Of Bulk Items:       0k         Remove Debris (Per Bag):       0k         Sliding Mirror/Glass Door (2):       0k         Smoke Detector Alarm:       0k         Stoppage by foreign object in any drain:       0k         Switch Plate Covers:       0k         Vertical Blinds:       0k         Vinly Tile Bathroom:       0k         Vinly Tile Ritchen:       0k         Was personal property left behind?:       No         Charges Type       0k         Window Screen(s) each:       0k         Window Screen(s) each:       0k	Clear Storage Locker:	Ok
Door Intercom System: Exhaust Fan: Ok Fan Blades: Ok If fire stops have been installed throughout the property, ensure fire stops are installed: Ok Light Globes: Ok Mini Blind(s) each: Ok Outside Lights: Ok Phone Jack: Ok Rallings: Ok Removal Of Bulk Items: Ok Remove Debris (Per Bag): Ok Siding Mirror/Glass Door (2): Smoke Detector Alarm: Ok Stoppage by foreign object in any drain: Ok Switch Plate Covers: Ok Vertical Blinds: Vinly Tile Bathroom: Vinly Tile Kitchen: Ok Was personal property left behind?: Charges Ok Window Screen(s) each: Ok Window Screen(s) each: Ok Window Screen(s) each:	Closet Shelves:	Ok
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Switch Plate Covers: Ok Thermostat Cover: Ok Vertical Blinds: Ok Vinly Tile Bathroom: Ok Vinly Tile Kitchen: Ok Was personal property left behind?: Charges Type Charges Window Screen(s) each: Ok Ok Ok	Smoke Detector Alarm:	Ok
Thermostat Cover:  Vertical Blinds:  Vinly Tile Bathroom:  Vinly Tile Kitchen:  Ok  Was personal property left behind?:  Charges Type  Charges  Window Screen(s) each:  Ok  Ok  Ok  Ok  Ok	Stoppage by foreign object in any drain:	Ok
Vertical Blinds:  Vinly Tile Bathroom:  Ok  Vinly Tile Kitchen:  Ok  Was personal property left behind?:  Charges Type  Charges  Window Screen(s) each:  Ok  Ok  Ok	Switch Plate Covers:	Ok
Vinly Tile Bathroom:  Vinly Tile Kitchen:  Ok  Was personal property left behind?:  Charges Type  Charges  Window Screen(s) each:  Ok  Ok  Ok	Thermostat Cover:	Ok
Vinly Tile Kitchen:  Was personal property left behind?:  Charges Type  Charges  Window Screen(s) each:  Ok  Ok  Ok	Vertical Blinds:	Ok
Was personal property left behind?:  Charges Type  Charges  Window Screen(s) each:  Ok	Vinly Tile Bathroom:	Ok
Charges Type  Charges  Window Screen(s) each:  Ok	Vinly Tile Kitchen:	Ok
Charges 0 Window Screen(s) each: Ok	Was personal property left behind?:	No
Window Screen(s) each:  Ok	Charges Type	
	Charges	0
Window Sills: Ok	Window Screen(s) each:	Ok
	Window Sills:	Ok

OVERALL:	
Signs of Moisture inside the apartment:	Ok
Signs of Moisture outside the apartment:	Ok

Lindy	/ Community	Representative	Name
LIII W	Community	representative	INGILIC

## Kenneth Poteat



Technician	Kenneth Poteat
Resident not available for signature	YES
Resident refused Signature	NO