

Move Out Inventory & Condition Form

Inspection Date	Technician	Property	Units
03-11-2021	Marva Brown	Enclaves	3916C2

Resident Name	Mercedes Smith
Forwarding Mailing Address	Not Available
Date Resident Turned in Keys	Mar-08-2021

LIVING ROOM:	
Walls / Outlets:	Not Ok
Charges Type	Repair
Charges	
Comment	Mirror on wall



Ceilings / Lights:	Ok
Window:	Ok
Door / Closet:	Ok
Window coverings:	Ok
Other:	Not Ok
Charges Type	Replace
Charges	
Comment	Hole in living room carpet.



DINING ROOM:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Window coverings:	Ok
KITCHEN:	
Electric Meter:	Ok
Cabinets:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Cabinet Door:	Ok
Cabinet Shelf:	Ok
Cabinet Handle:	Ok
Counter Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Refrigerator (Freezer):	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Refrigerator (Shelf and Bars):	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Refrigerator (Drawers):	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned and broken



Refrigerator Crisper Glass/Plastic:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Dishwasher Rack:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Dishwasher Silverware Holder:	Ok
Dishwasher Knob:	Ok
Fire Stops:	Ok
Formica/Tiles:	Ok
Stove Knob:	Ok
Microwave:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Ceiling Lights:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken fixture



Garbage Disposal:	Ok
Rubber Stopper:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Kitchen Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Faucet Knobs:	Ok
Floors:	Not Ok
Charges Type	Replace
Charges	
Comment	Not cleaned



Faucet:	Ok
Drip Pan:	Ok
Range Hood:	Ok
Range Top:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Backsplash:	Ok
Ceiling Fan:	Ok
Washer/Dryer:	Ok
Wall Outlets:	Ok
Window Coverings:	Ok
Other:	Ok
BEDROOMS:	

Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Not cleaned



Window:	Ok
Window coverings:	Ok
Door / Closet:	Ok
Other:	Ok
BATHROOM:	
Medicine Cabinet:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Mirror Cabinet:	Ok
Vanity Cabinet:	Not Ok
Charges Type	Clean
Charges	



Comment

Sink:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Toilet Tank:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Toilet Bowl:	Not Ok
Charges Type	Clean
Charges	



Complete Toilet:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Toilet Paper Holder:	Ok
Shower Head:	Ok
Tub Knob(s):	Ok
Shower Curtain Bar:	Ok
Towel Bar:	Ok
Tub Reglazing:	Ok
Counter Top:	Ok
Soap Dish (Sink):	Ok
Soad Dish (Tub):	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Cleaning Bathroom:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Wall Outlets:	Ok
Ceiling Lights:	Ok
Floors:	Not Ok
Charges Type	Clean
Charges	
Comment	Not cleaned



Formica /Tile:	Ok
Cabinets / Mirror:	Not Ok

Charges Type	Clean
Charges	
Comment	Not cleaned



Window:	Ok
Other:	Not Ok
Charges Type	Repair
Charges	
Comment	Wall hangings not remover



Is there signs of moisture from outside in the apartment?:	Ok
LOCKS:	
Door Lock:	Ok
Door Knob:	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok
DOORS:	

Apartment Door:	Ok
Solid Core & Steel:	Ok
Frame:	Ok
Hollow:	Ok
PAINTING:	
Over Dark Colors (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Wallpaper Removal (Per Room):	Ok
Border Removal (Per Room):	Ok
CARPET:	
Shampoo 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Not cleaned



Shampoo 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Not cleaned



Stain Removal: Ok

Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Heavily soiled



MISCELLANEOUS:	
Remove Debris (Per Bag):	Ok
Removal Of Bulk Items:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Window Sills:	Ok
Window Screen(s) each:	Ok
Broken Window Glass (Per Pane):	Ok
Mini Blind(s) each:	Ok
Vertical Blinds:	Ok
Sliding Mirror/Glass Door (2):	Ok
Carbon Monoxide Detector:	Ok
Smoke Detector Alarm:	Ok
Fire extinguisher:	Ok
Cabinet Equipment:	Ok
Vinly Tile Kitchen:	Ok
Vinly Tile Bathroom:	Ok
Exhaust Fan:	Ok
Phone Jack:	Ok

Fan Blades:	Ok
Light Globes:	Ok
Door Intercom System:	Ok
Switch Plate Covers:	Ok
Rallings:	Ok
Outside Lights:	Ok
Stoppage by foreign object in any drain:	Ok
Thermostat Cover:	Ok
Cleaning of Apartment:	Ok
Common Area damaged during moveout:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
OVERALL:	
Signs of Moisture outside the apartment:	Ok
Signs of Moisture inside the apartment:	Ok
Resident	

Lindy Community Representative Name	Marva Brown
Emily Community Representative Nume	Marva Brown

Ma

Technician	Marva Brown
Resident not available for signature	NO

NO