

Move Out Inventory & Condition Form

Inspection Date	Technician		Property	Units
03-05-2024	Joseph Cooper	Mt.	Airy Place	307B
Resident Name			Addison Lee	
Forwarding Mailing Address			Not Available	
Date Resident Turned in Keys		Mar-05-2024		
LIVING ROOM:				
Ceilings / Lights:			Ok	
Door / Closet:			Ok	
Other:			Ok	
Walls / Outlets:			Ok	
Window:			Ok	
Window coverings:			Ok	
DINING ROOM:				
Ceilings / Lights:			Ok	
Walls / Outlets:			Ok	
Window:			Ok	
Window coverings:			Ok	
KITCHEN:				
Backsplash:				
Cabinets:				
Cabinet Door:			Ok	
Cabinets:				
Cabinet Handle:			Ok	

Cabinets:	
Cabinet Shelf:	Ok
Ceiling Fan:	(
Ceiling Light Fixture:	(
Ceiling Lights:	
Cleaning of Stove:	(
Counter Top:	(
Dishwasher:	(
Drip Pan:	(
Electric Meter:	(
Faucet:	
Faucet Knobs:	
Floors:	
Formica/Tiles:	
Garbage Disposal:	
Kitchen Sink:	
Microwave:	
Other:	(
Oven / Range:	
Oven Cleaning:	Ok
Oven / Range:	
Oven door handle:	Ok
Oven / Range:	
Oven drip pan:	Ok
Oven / Range:	
Oven knobs:	Ok
Oven / Range:	
Oven Racks:	Ok
Oven / Range:	
Range burners:	Ok

Oven / Range:	
Range Hood:	Ok
Oven Door Handle:	O
Oven Racks:	Ol
Range Top:	O
Refrigerator (Freezer):	
Cleaning Refrigerator:	Ok
Refrigerator (Freezer):	
Refrigerator (Drawers):	Ok
Refrigerator (Freezer):	
Refrigerator (Shelf and Bars):	Ok
Refrigerator (Freezer):	
Refrigerator Crisper Glass/Plastic:	Ok
Rubber Stopper:	O
Stove Knob:	Ol
Verify that either a Fire Stop (under the microwave) or FireAvert (beh	ind the stove) exists.:
Wall Outlets:	O
Washer/Dryer:	Ol
Nindow Coverings:	O

BEDROOMS:	
Ceilings / Lights:	Ok
Door / Closet:	Ok
Floors / Carpet:	Ok
Other:	Ok
Walls / Outlets:	Ok
Window:	Ok
Window coverings:	Ok

BATHROOM:	
Cabinets / Mirror:	Ok
Ceiling Lights:	Ok

Cleaning Bathroom:	Ok
Complete Toilet:	Ok
Counter Top:	Ok
Floors:	Ok
Formica /Tile:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Other:	Ok
Remove Mildew on Tiles:	Ok
Shower Curtain Bar:	Ok
Shower Head:	Ok
Sink:	Ok
Soad Dish (Tub):	Ok
Soap Dish (Sink):	Ok
Toilet Paper Holder:	Ok
Toilet Tank:	Ok
Towel Bar:	Not Ok
Charges Type	Replace
Charges	
Comment	Broken off



Tub Knob(s):	Ok
Tub Reglazing:	Ok
Vanity Cabinet:	Ok
Wall Outlets:	Ok
Window:	Ok

LOCKS:	
Door Knob:	Ok
Door Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok

KEYS:	
Failure To Return Apartment Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key
Failure To Return Mailbox Key:	Not Ok
Charges Type	Replace
Charges	
Comment	No key

DOORS:	
Apartment Door:	Ok
Apartment Door closes automatically:	Ok
Frame:	Ok
Hollow:	Ok
Solid Core & Steel:	Ok

PAINTING:	
Border Removal (Per Room):	Ok
Holes in Walls (Each Hole):	Ok
Over Dark Colors (Per Room):	Ok
Wallpaper Removal (Per Room):	Ok

CARPET:	
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok

Replace Carpet 2 Bedroom:	Ok	
Shampoo 1 Bedroom:	Ok	
Shampoo 2 Bedroom:	Ok	
Stain Removal:	Ok	

MISCELLANEOUS:	
Broken Window Glass (Per Pane):	Ok
Cabinet Equipment:	Ok
Carbon Monoxide Detector:	Ok
Cleaning of Apartment:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Common Area damaged during moveout:	Ok
Door Intercom System:	Ok
Exhaust Fan:	Ok
Fan Blades:	Ok
If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Date of Installation	2024-03-05
Light Globes:	Ok
Mini Blind(s) each:	Ok
Outside Lights:	Ok
Phone Jack:	Ok
Rallings:	Ok
Removal Of Bulk Items:	Not Ok
Charges Type	Clean
Charges	
Comment	Large trash out



Remove Debris (Per Bag):			Ok	·	
Sliding Mirror/Glass Door (2):			Ok		
Smoke Detector Alarm:			Ok		
Stoppage by foreign object in any drain:			Ok		
Switch Plate Covers:			Ok	Ok	
Thermostat Cover:			Ok		
Vertical Blinds:			Ok		
Vinly Tile Bathroom:			Ok		
Vinly Tile Kitchen:			Ok		
Was personal property left behind?:			Yes		
Estimated Value of Personal Property is.		\$0			
Window Screen(s) each:			Ok	k	
Window Sills:				Ok	
OVERALL:					
Signs of Moisture inside the apartment:				Ok	
Signs of Moisture outside the apartment:				Ok	
Resident					
Lindy Community Representative Name	1.	h Cooper			



Technician	Joseph Cooper
Resident not available for signature	YES
Resident refused Signature	NO