



# Move Out Inventory & Condition Form

| Inspection Date | Technician         | Property    | Units |
|-----------------|--------------------|-------------|-------|
| 03-03-2021      | Rafael Soto Ocasio | Olney Plaza | 317   |

|                              |                 |
|------------------------------|-----------------|
| Resident Name                | Verlena Cannida |
| Forwarding Mailing Address   | Not Available   |
| Date Resident Turned in Keys | Feb-28-2021     |

|                                |    |
|--------------------------------|----|
| <b>LIVING ROOM:</b>            |    |
| Walls / Outlets:               | Ok |
| Ceilings / Lights:             | Ok |
| Window:                        | Ok |
| Door / Closet:                 | Ok |
| Window coverings:              | Ok |
| Other:                         | Ok |
| <b>DINING ROOM:</b>            |    |
| Walls / Outlets:               | Ok |
| Ceilings / Lights:             | Ok |
| Window:                        | Ok |
| Window coverings:              | Ok |
| <b>KITCHEN:</b>                |    |
| Electric Meter:                | Ok |
| Cabinets:                      | Ok |
| Cabinet Door:                  | Ok |
| Cabinet Shelf:                 | Ok |
| Cabinet Handle:                | Ok |
| Counter Top:                   | Ok |
| Refrigerator (Freezer):        | Ok |
| Refrigerator (Shelf and Bars): | Ok |

|                                     |        |
|-------------------------------------|--------|
| Refrigerator (Drawers):             | Ok     |
| Refrigerator Crisper Glass/Plastic: | Ok     |
| Cleaning Refrigerator:              | Ok     |
| Dishwasher Rack:                    | Ok     |
| Dishwasher Silverware Holder:       | Ok     |
| Dishwasher Knob:                    | Ok     |
| Fire Stops:                         | Ok     |
| Formica/Tiles:                      | Ok     |
| Stove Knob:                         | Ok     |
| Microwave:                          | Ok     |
| Cleaning of Stove:                  | Ok     |
| Ceiling Lights:                     | Ok     |
| Garbage Disposal:                   | Ok     |
| Rubber Stopper:                     | Ok     |
| Oven Door Handle:                   | Ok     |
| Oven Racks:                         | Ok     |
| Kitchen Sink:                       | Ok     |
| Faucet Knobs:                       | Ok     |
| Floors:                             | Ok     |
| Faucet:                             | Ok     |
| Drip Pan:                           | Ok     |
| Range Hood:                         | Ok     |
| Range Top:                          | Ok     |
| Ceiling Light Fixture:              | Ok     |
| Backsplash:                         | Ok     |
| Ceiling Fan:                        | Ok     |
| Washer/Dryer:                       | Ok     |
| Wall Outlets:                       | Ok     |
| Window Coverings:                   | Ok     |
| Other:                              | Ok     |
| <b>BEDROOMS:</b>                    |        |
| Walls / Outlets:                    | Not Ok |
| Charges Type                        | Repair |
| Charges                             |        |

| Comment                                                                            | Stained |
|------------------------------------------------------------------------------------|---------|
|   |         |
|                                                                                    |         |
|                                                                                    |         |
|                                                                                    |         |
|                                                                                    |         |
| Ceilings / Lights:                                                                 | Ok      |
| Floors / Carpet:                                                                   | Not Ok  |
| Charges Type                                                                       | Replace |
| Charges                                                                            |         |
| Comment                                                                            | Stained |
|  |         |
|                                                                                    |         |
|                                                                                    |         |
|                                                                                    |         |
|                                                                                    |         |
| Window:                                                                            | Ok      |
| Window coverings:                                                                  | Ok      |
| Door / Closet:                                                                     | Ok      |
| Other:                                                                             | Ok      |
| <b>BATHROOM:</b>                                                                   |         |
| Medicine Cabinet:                                                                  | Ok      |
| Mirror Cabinet:                                                                    | Ok      |
| Vanity Cabinet:                                                                    | Ok      |
| Sink:                                                                              | Ok      |
| Toilet Tank Cover:                                                                 | Ok      |
| Toilet Tank:                                                                       | Ok      |
| Toilet Bowl:                                                                       | Ok      |
| Complete Toilet:                                                                   | Ok      |

|                                                                           |    |
|---------------------------------------------------------------------------|----|
| Toilet Paper Holder:                                                      | Ok |
| Shower Head:                                                              | Ok |
| Tub Knob(s):                                                              | Ok |
| Shower Curtain Bar:                                                       | Ok |
| Towel Bar:                                                                | Ok |
| Tub Reglazing:                                                            | Ok |
| Counter Top:                                                              | Ok |
| Soap Dish (Sink):                                                         | Ok |
| Soad Dish (Tub):                                                          | Ok |
| Remove Mildew on Tiles:                                                   | Ok |
| Cleaning Bathroom:                                                        | Ok |
| Wall Outlets:                                                             | Ok |
| Ceiling Lights:                                                           | Ok |
| Floors:                                                                   | Ok |
| Formica /Tile:                                                            | Ok |
| Cabinets / Mirror:                                                        | Ok |
| Window:                                                                   | Ok |
| Other:                                                                    | Ok |
| Is there signs of moisture from outside in the apartment?:                | Ok |
| <b>LOCKS:</b>                                                             |    |
| Door Lock:                                                                | Ok |
| Door Knob:                                                                | Ok |
| Fix Door when extra lock is removed:                                      | Ok |
| Mail-Box Lock:                                                            | Ok |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok |
| <b>KEYS:</b>                                                              |    |
| Failure To Return Apartment Key:                                          | Ok |
| Failure To Return Mailbox Key:                                            | Ok |
| <b>DOORS:</b>                                                             |    |
| Apartment Door:                                                           | Ok |
| Solid Core & Steel:                                                       | Ok |
| Frame:                                                                    | Ok |
| Hollow:                                                                   | Ok |
| <b>PAINTING:</b>                                                          |    |

|                                 |    |
|---------------------------------|----|
| Over Dark Colors (Per Room):    | Ok |
| Holes in Walls (Each Hole):     | Ok |
| Wallpaper Removal (Per Room):   | Ok |
| Border Removal (Per Room):      | Ok |
| <b>CARPET:</b>                  |    |
| Shampoo 1 Bedroom:              | Ok |
| Shampoo 2 Bedroom:              | Ok |
| Stain Removal:                  | Ok |
| Burns:                          | Ok |
| Deodorize:                      | Ok |
| Pet Treatment (Odor):           | Ok |
| Replace Carpet 1 Bedroom:       | Ok |
| Replace Carpet 2 Bedroom:       | Ok |
| <b>MISCELLANEOUS:</b>           |    |
| Remove Debris (Per Bag):        | Ok |
| Removal Of Bulk Items:          | Ok |
| Clear Storage Locker:           | Ok |
| Closet Shelves:                 | Ok |
| Window Sills:                   | Ok |
| Window Screen(s) each:          | Ok |
| Broken Window Glass (Per Pane): | Ok |
| Mini Blind(s) each:             | Ok |
| Vertical Blinds:                | Ok |
| Sliding Mirror/Glass Door (2):  | Ok |
| Carbon Monoxide Detector:       | Ok |
| Smoke Detector Alarm:           | Ok |
| Fire extinguisher:              | Ok |
| Cabinet Equipment:              | Ok |
| Vinly Tile Kitchen:             | Ok |
| Vinly Tile Bathroom:            | Ok |
| Exhaust Fan:                    | Ok |
| Phone Jack:                     | Ok |
| Fan Blades:                     | Ok |
| Light Globes:                   | Ok |

|                                                                                              |    |
|----------------------------------------------------------------------------------------------|----|
| Door Intercom System:                                                                        | Ok |
| Switch Plate Covers:                                                                         | Ok |
| Rallings:                                                                                    | Ok |
| Outside Lights:                                                                              | Ok |
| Stoppage by foreign object in any drain:                                                     | Ok |
| Thermostat Cover:                                                                            | Ok |
| Cleaning of Apartment:                                                                       | Ok |
| Common Area damaged during moveout:                                                          | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| <b>OVERALL:</b>                                                                              |    |
| Signs of Moisture outside the apartment:                                                     | Ok |
| Signs of Moisture inside the apartment:                                                      | Ok |
| Resident                                                                                     |    |

|                                     |                    |
|-------------------------------------|--------------------|
| Lindy Community Representative Name | Rafael Soto Ocasio |
|-------------------------------------|--------------------|



|                                      |                    |
|--------------------------------------|--------------------|
| Technician                           | Rafael Soto Ocasio |
| Resident not available for signature | YES                |
| Resident refused Signature           | NO                 |