

## **Move Out Inventory & Condition Form**

Inspection Date	Technician	Property	Units
02-12-2020	John Saurman	Towers at Wyncote	0123-3

CLEANLINESS:	
Swept / Mopped:	Ok
Closets cleared:	Ok
Frig /Stove clean:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



No personal items:	Ok
Other:	Ok
LIVING ROOM:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Door / Closet:	Ok
Window coverings:	Ok
Other:	Ok
DINING ROOM:	

Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Window:	Ok
Window coverings:	Ok
KITCHEN:	
Electric Meter:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Cabinets:	Ok
Cabinet Door:	Ok
Cabinet Shelf:	Ok
Cabinet Handle:	Ok
Counter Top:	Ok
Refrigerator (Freezer):	Ok
Refrigerator (Shelf and Bars):	Ok
Refrigerator (Drawers):	Ok
Refrigerator Crisper Glass/Plastic:	Ok
Cleaning Refrigerator:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Dishwasher Rack:	Ok
Dishwasher Silverware Holder:	Ok
Dishwasher Knob:	Ok
Fire Stops:	Not Ok
Charges Type	Clean
Charges	
Comment	No fire stops no room for them



Formica/Tiles:	Ok
Stove Knob:	Ok
Microwave:	Ok
Cleaning of Stove:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean





Coiling Lights.	Ok
Ceiling Lights:	
Garbage Disposal:	Ok
Rubber Stopper:	Ok
Oven Door Handle:	Ok
Oven Racks:	Ok
Kitchen Sink:	Ok
Faucet Knobs:	Ok
Floors:	Ok
Faucet:	Ok
Drip Pan:	Ok
Range Hood:	Ok
Range Top:	Ok
Ceiling Light Fixture:	Ok
Backsplash:	Ok
Ceiling Fan:	Ok
Washer/Dryer:	Ok
Wall Outlets:	Ok
Window Coverings:	Ok
Other:	Ok
BEDROOMS:	
Walls / Outlets:	Ok
Ceilings / Lights:	Ok
Floors / Carpet:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



Window:	Ok
Window coverings:	Ok
Door / Closet:	Ok
Other:	Ok
BATHROOM:	
Medicine Cabinet:	Ok
Mirror Cabinet:	Ok
Vanity Cabinet:	Ok
Sink:	Ok
Toilet Tank Cover:	Ok
Toilet Tank:	Ok
Toilet Bowl:	Ok
Complete Toilet:	Ok
Toilet Paper Holder:	Ok
Shower Head:	Ok
Tub Knob(s):	Ok
Shower Curtain Bar:	Ok
Towel Bar:	Ok
Tub Reglazing:	Ok
Counter Top:	Ok
Soap Dish (Sink):	Ok
Soad Dish (Tub):	Ok
Remove Mildew on Tiles:	Not Ok
Charges Type	Clean
Charges	
Comment	Clean



Cleaning Bathroom:	Ok
Wall Outlets:	Ok
Ceiling Lights:	Ok
Floors:	Ok
Formica /Tile:	Ok
Cabinets / Mirror:	Ok
Window:	Ok
Other:	Ok
Is there signs of moisture from outside in the apartment?:	Ok
LOCKS:	
Door Lock:	Ok
Door Knob:	Ok
Fix Door when extra lock is removed:	Ok
Mail-Box Lock:	Ok
Ensure the apartment door has an automatic closure and closes properly. :	Ok
KEYS:	
Failure To Return Apartment Key:	Ok
Failure To Return Mailbox Key:	Ok
DOORS:	
Apartment Door:	Ok
Solid Core & Steel:	Ok
Frame:	Ok
Hollow:	Ok
PAINTING:	
Over Dark Colors (Per Room):	Ok
Holes in Walls (Each Hole):	Ok

Wallpaper Removal (Per Room):	Ok
Border Removal (Per Room):	Ok
CARPET:	
Shampoo 1 Bedroom:	Ok
Shampoo 2 Bedroom:	Ok
Stain Removal:	Ok
Burns:	Ok
Deodorize:	Ok
Pet Treatment (Odor):	Ok
Replace Carpet 1 Bedroom:	Ok
Replace Carpet 2 Bedroom:	Not Ok
Charges Type	Replace
Charges	
Comment	Replace



MISCELLANEOUS:	
Remove Debris (Per Bag):	Ok
Removal Of Bulk Items:	Ok
Clear Storage Locker:	Ok
Closet Shelves:	Ok
Window Sills:	Ok
Window Screen(s) each:	Ok
Broken Window Glass (Per Pane):	Ok
Mini Blind(s) each:	Ok
Vertical Blinds:	Ok
Sliding Mirror/Glass Door (2):	Ok
Carbon Monoxide Detector:	Ok

Fire extinguisher:  Cabinet Equipment:  Vinly Tile Kitchen:  Vinly Tile Bathroom:  Ok  Exhaust Fan:  Ok  Phone Jack:  Fan Blades:  Cight Globes:  Ok  Door Intercom System:  Ok  Switch Plate Covers:  Rallings:  Ok  Stoppage by foreign object in any drain:  Cleaning of Apartment:  Common Area damaged during moveout:  If fire stops have been installed throughout the property, ensure fire stops are installed.:  Signs of Moisture outside the apartment:  Signs of Moisture outside the apartment:  Ok  Resident  Ok  Resident	Smoke Detector Alarm:	Ok
Vinly Tile Kitchen:  Vinly Tile Bathroom:  Exhaust Fan: Ok  Phone Jack: Ok  Fan Blades: Ok  Light Globes: Ok  Door Intercom System: Ok  Switch Plate Covers: Ok  Rallings: Ok  Outside Lights: Ok  Stoppage by foreign object in any drain: Ok  Cleaning of Apartment: Ok  Common Area damaged during moveout: If fire stops have been installed throughout the property, ensure fire stops are installed.:  OVERALL:  Signs of Moisture inside the apartment: Ok  Signs of Moisture outside the apartment: Ok  Ok  Ok  Ok  Ok  Ok  Ok  Ok  Ok  Ok	Fire extinguisher:	Ok
Vinly Tile Bathroom:  Exhaust Fan: Ok  Phone Jack: Ok  Fan Blades: Ok  Light Globes: Ok  Door Intercom System: Ok  Switch Plate Covers: Ok  Rallings: Ok  Otside Lights: Ok  Stoppage by foreign object in any drain: Ok  Cleaning of Apartment: Ok  Common Area damaged during moveout: If fire stops have been installed throughout the property, ensure fire stops are installed.:  Ok  OterALL: Signs of Moisture inside the apartment: Ok  Common Moisture outside the apartment: Ok	Cabinet Equipment:	Ok
Exhaust Fan:  Ok  Phone Jack: Ok  Fan Blades: Ok  Light Globes: Ok  Door Intercom System: Ok  Switch Plate Covers: Ok  Rallings: Ok  Outside Lights: Ok  Stoppage by foreign object in any drain: Ok  Cleaning of Apartment: Ok  Common Area damaged during moveout: If fire stops have been installed throughout the property, ensure fire stops are installed.:  OVERALL: Signs of Moisture inside the apartment: Ok  Signs of Moisture outside the apartment: Ok	Vinly Tile Kitchen:	Ok
Phone Jack:  Fan Blades: Ok  Light Globes: Ok  Door Intercom System: Ok  Switch Plate Covers: Ok  Rallings: Ok  Outside Lights: Ok  Stoppage by foreign object in any drain: Ok  Thermostat Cover: Ok  Cleaning of Apartment: Ok  Common Area damaged during moveout: If fire stops have been installed throughout the property, ensure fire stops are installed.:  OVERALL: Signs of Moisture inside the apartment: Ok  Signs of Moisture outside the apartment: Ok	Vinly Tile Bathroom:	Ok
Fan Blades: Ok  Light Globes: Ok  Door Intercom System: Ok  Switch Plate Covers: Ok  Rallings: Ok  Outside Lights: Ok  Stoppage by foreign object in any drain: Ok  Thermostat Cover: Ok  Cleaning of Apartment: Ok  Common Area damaged during moveout: Ok  If fire stops have been installed throughout the property, ensure fire stops are installed.:  OVERALL:  Signs of Moisture inside the apartment: Ok  Signs of Moisture outside the apartment: Ok	Exhaust Fan:	Ok
Light Globes:  Door Intercom System: Ok Switch Plate Covers: Ok Rallings: Ok Outside Lights: Ok Stoppage by foreign object in any drain: Ok Cleaning of Apartment: Ok Common Area damaged during moveout: If fire stops have been installed throughout the property, ensure fire stops are installed.:  OVERALL: Signs of Moisture inside the apartment: Ok Signs of Moisture outside the apartment: Ok Ok	Phone Jack:	Ok
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Thermostat Cover:  Cleaning of Apartment:  Ok  Common Area damaged during moveout:  Ok  If fire stops have been installed throughout the property, ensure fire stops are installed.:  OVERALL:  Signs of Moisture inside the apartment:  Ok  Signs of Moisture outside the apartment:  Ok	Outside Lights:	Ok
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Signs of Moisture inside the apartment:  Ok  Signs of Moisture outside the apartment:  Ok	If fire stops have been installed throughout the property, ensure fire stops are installed.:	Ok
Signs of Moisture outside the apartment:  Ok	OVERALL:	
	Signs of Moisture inside the apartment:	Ok
Resident	Signs of Moisture outside the apartment:	Ok
	Resident	

Lindy Community Representative Name	
Lindy Community Representative Hame	



Forwarding Mailing Address	
Date Resident Turned in Keys	
Technician	John Saurman
Resident not available for signature	YES
Resident refused Signature	NO