

## **Move Out Inventory & Condition Form**

| Inspection Date | Technician  | Property | Units  |
|-----------------|-------------|----------|--------|
| 02-04-2020      | John Samuel | Enclaves | 3912A1 |

| CLEANLINESS:       |               |
|--------------------|---------------|
| Swept / Mopped:    | Ok            |
| Closets cleared:   | Ok            |
| Frig /Stove clean: | Not Ok        |
| Charges Type       | Clean         |
| Charges            |               |
| Comment            | Need cleaning |



| No personal items: | Ok  |
|--------------------|---|
| Other:             | Ok  |
| LIVING ROOM:       |   |
| Walls / Outlets:   | Not Ok                                    |
| Charges Type       | Repair                                    |
| Charges            |   |
| Comment            | Has crayon painting on walls and stickers |



| Ceilings / Lights:                  | Ok |
|-------------------------------------|----|
| Window:                             | Ok |
| Door / Closet:                      | Ok |
| Window coverings:                   | Ok |
| Other:                              | Ok |
| DINING ROOM:                        |    |
| Walls / Outlets:                    | Ok |
| Ceilings / Lights:                  | Ok |
| Window:                             | Ok |
| Window coverings:                   | Ok |
| KITCHEN:                            |    |
| Electric Meter:                     | Ok |
| Cabinets:                           | Ok |
| Cabinet Door:                       | Ok |
| Cabinet Shelf:                      | Ok |
| Cabinet Handle:                     | Ok |
| Counter Top:                        | Ok |
| Refrigerator (Freezer):             | Ok |
| Refrigerator (Shelf and Bars):      | Ok |
| Refrigerator (Drawers):             | Ok |
| Refrigerator Crisper Glass/Plastic: | Ok |
| Cleaning Refrigerator:              | Ok |
| Dishwasher Rack:                    | Ok |
| Dishwasher Silverware Holder:       | Ok |
| Dishwasher Knob:                    | Ok |
| Fire Stops:                         | Ok |

| Formica/Tiles:         | Ok |
|------------------------|----|
| Stove Knob:            | Ok |
| Microwave:             | Ok |
| Cleaning of Stove:     | Ok |
| Ceiling Lights:        | Ok |
| Garbage Disposal:      | Ok |
| Rubber Stopper:        | Ok |
| Oven Door Handle:      | Ok |
| Oven Racks:            | Ok |
| Kitchen Sink:          | Ok |
| Faucet Knobs:          | Ok |
| Floors:                | Ok |
| Faucet:                | Ok |
| Drip Pan:              | Ok |
| Range Hood:            | Ok |
| Range Top:             | Ok |
| Ceiling Light Fixture: | Ok |
| Backsplash:            | Ok |
| Ceiling Fan:           | Ok |
| Washer/Dryer:          | Ok |
| Wall Outlets:          | Ok |
| Window Coverings:      | Ok |
| Other:                 | Ok |
| BEDROOMS:              |    |
| Walls / Outlets:       | Ok |
| Ceilings / Lights:     | Ok |
| Floors / Carpet:       | Ok |
| Window:                | Ok |
| Window coverings:      | Ok |
| Door / Closet:         | Ok |
| Other:                 | Ok |
| BATHROOM:              |    |
| Medicine Cabinet:      | Ok |
| Mirror Cabinet:        | Ok |

| Vanity Cabinet:   | Ok     |
|---|--------|
| Sink:   | Ok     |
| Toilet Tank Cover:  | Ok     |
| Toilet Tank:  | Ok     |
| Toilet Bowl:  | Ok     |
| Complete Toilet:  | Ok     |
| Toilet Paper Holder:  | Ok     |
| Shower Head:  | Ok     |
| Tub Knob(s):  | Ok     |
| Shower Curtain Bar:   | Ok     |
| Towel Bar:  | Ok     |
| Tub Reglazing:  | Ok     |
| Counter Top:  | Ok     |
| Soap Dish (Sink):   | Ok     |
| Soad Dish (Tub):  | Ok     |
| Remove Mildew on Tiles:   | Ok     |
| Cleaning Bathroom:  | Ok     |
| Wall Outlets:   | Ok     |
| Ceiling Lights:   | Ok     |
| Floors:   | Ok     |
| Formica /Tile:  | Ok     |
| Cabinets / Mirror:  | Ok     |
| Window:   | Ok     |
| Other:  | Ok     |
| Is there signs of moisture from outside in the apartment?:                | Ok     |
| LOCKS:  |        |
| Door Lock:  | Ok     |
| Door Knob:  | Ok     |
| Fix Door when extra lock is removed:                                      | Ok     |
| Mail-Box Lock:  | Ok     |
| Ensure the apartment door has an automatic closure and closes properly. : | Ok     |
| KEYS:   |        |
| Failure To Return Apartment Key:  | Ok     |
| Failure To Return Mailbox Key:  | Not Ok |

| Charges Type | Replace                    |
|--------------|----------------------------|
| Charges      |                            |
| Comment      | Did not return mailbox key |



| DOORS:                      |                          |
|-----------------------------|--------------------------|
| Apartment Door:             | Ok                       |
| Solid Core & Steel:         | Ok                       |
| Frame:                      | Ok                       |
| Hollow:                     | Ok                       |
| PAINTING:                   |                          |
| Holes in Walls (Each Hole): | Not Ok                   |
| Charges Type                | Repair                   |
| Charges                     |                          |
| Comment                     | Has minor holes in walls |



| Wallpaper Removal (Per Room): | Ok      |
|-------------------------------|---------|
| Border Removal (Per Room):    | Ok      |
| CARPET:                       |         |
| Replace Carpet 1 Bedroom:     | Not Ok  |
| Charges Type                  | Replace |
| Charges                       |         |



| Replace Carpet 2 Bedroom: | Not Ok                     |
|---------------------------|----------------------------|
| Charges Type              | Replace                    |
| Charges                   |                            |
| Comment                   | Replace living room carpet |



| MISCELLANEOUS:                  |    |
|---------------------------------|----|
| Remove Debris (Per Bag):        | Ok |
| Removal Of Bulk Items:          | Ok |
| Clear Storage Locker:           | Ok |
| Closet Shelves:                 | Ok |
| Window Sills:                   | Ok |
| Window Screen(s) each:          | Ok |
| Broken Window Glass (Per Pane): | Ok |
| Mini Blind(s) each:             | Ok |
| Vertical Blinds:                | Ok |
| Sliding Mirror/Glass Door (2):  | Ok |
| Carbon Monoxide Detector:       | Ok |
| Smoke Detector Alarm:           | Ok |
| Fire extinguisher:              | Ok |

| Cabinet Equipment:   | Ok |
|--|----|
| Vinly Tile Kitchen:  | Ok |
| Vinly Tile Bathroom:   | Ok |
| Exhaust Fan:   | Ok |
| Phone Jack:  | Ok |
| Fan Blades:  | Ok |
| Light Globes:  | Ok |
| Door Intercom System:  | Ok |
| Switch Plate Covers:   | Ok |
| Rallings:  | Ok |
| Outside Lights:  | Ok |
| Stoppage by foreign object in any drain:   | Ok |
| Thermostat Cover:  | Ok |
| Cleaning of Apartment:   | Ok |
| Common Area damaged during moveout:  | Ok |
| If fire stops have been installed throughout the property, ensure fire stops are installed.: | Ok |
| OVERALL:   |    |
| Signs of Moisture inside the apartment:  | Ok |
| Signs of Moisture outside the apartment:   | Ok |
| Resident   |    |

| I | Lindy Community Representative Name | John Samuel |
|---|-------------------------------------|-------------|
|   |                                     |             |



| Forwarding Mailing Address           |             |
|--------------------------------------|-------------|
| Date Resident Turned in Keys         | 02-04-2020  |
| Technician                           | John Samuel |
| Resident not available for signature | YES         |
| Resident refused Signature           | NO          |